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MARAC ON THE BATTLEFIELD FALL MEETING PLANNED FOR GETTYSBURG, PA

Union and Confederate Veterans and friends meet in the big tent for the 50th Reunion of the Battle, July 1913 (Photo by Willam H. Tipton, 1913)

MARAC on the Battlefield

Gettysburg, Pennsylvania

No site in the MARAC states is more centrally located than Historic Gettysburg, Pennsylvania. The Fall 1993 conference will be held November 4-6 in the town made famous in 1863.

The theme of the conference can be none other than what you expect: "Gettysburg, the Civil War to the Cold War: Archives as the Fabric of History." The opening Plenary session will feature Dr. Gary Gallagher of the Department of History, Pennsylvania State University, who will address the subject of researching the Civil War. The program will include sessions dealing with the participation of African-Americans and women in the conflict, State and University resources, genealogy, teaching the Civil War through the use of archival materials, and the development of still photography.

In the 1950's Gettysburg became the weekend retreat and later the retirement home of President Dwight D. Eisenhower, and to focus on those years at least one session will deal with Cold War records and the access to those sources.

Additional sessions will focus on archival automation, management and institutional planning, archival resources relating to American Indian Schools, and a session dealing with the National Archives pending move to a new facility.

In a departure from tradition the Thursday pre-session will consist of a series of focus sessions based on repository types. Sessions are being arranged in conjunction with MARAC's Education Committee and are to deal with Business Archives, College and University Archives, Manuscript Repositories, Religious Archives, and State and Local Government Archives.

Special Thursday evening sessions will include a Multicultural Media Presentation as well as a Civil War related event.

Tours to be offered to conference attendees on Thursday afternoon will include walking tours of the town of Gettysburg; bus tours of the Gettysburg Battlefield and the Eisenhower Farm; and a special half-day tour of the P.H. Glatfelter paper making plant in nearby Spring Grove, Pennsylvania. In another MARAC first, a late-evening walking tour will explore some of the haunts of Gettysburg with author Mark Nesbit (*Ghosts of Gettysburg*). For those wishing to stay over another day the Battlefield tour will also be offered on Saturday afternoon.

Gettysburg

The name of the first tourist on the Gettysburg Battlefield is non known, but the troops of Generals Lee and Meade had hardly left the area before the curious descended upon the field. The creation of the National Cemetery and the dedication by President Lincoln created an entire new local industry. The sleepy farm and college town was forever changed.

The conference Hotel will be the luxurious (newly rebuilt Hotel) Gettysburg. Most of the program will be held on the campus of Gettysburg College (4 blocks from the Hotel). Shuttle bus service will be provided between the College, the Hotel, and Steinwehr Avenue (the location of most commercial tourist attractions.) Gettysburg has a large number of quality restaurants, classy bistros, neighborhood taverns, and more fast food locations than a town of this size deserves.

Public transportation does not exist in Gettysburg! The automobile is king in rural America – and that includes Gettysburg. Limited Amtrak service is available in Harrisburg (40 miles to the north), and shuttle van service will be available by advance reservation.

Watch for your pre-conference registration packet for more information; it will be mailed in late August or early September.

Further information can be obtained by contacting the Local Arrangements Chair Dave Hedrick at (717) 337-7011 or hedrick@gettysburg.edu and the program co-chairs Judy Thorne (202) 501-5401 or Mike Musick (202) 501-5390.

Archival Repositories 1993: Issues & Trends

Special Series of Preliminary Sessions Offered at Fall Meeting

A special set of sessions will be offered in place of the traditional MARAC workshops on Thursday, November 3, at the Gettysburg meeting. The sessions will be organized by repository type and will include the following: business archives, college and university archives, manuscript repositories/historical societies, religious archives, and local governmental archives.

Each of these five groups will convene for a day of extended discussions of current issues and trends, led by two experienced archivists in the field. The leaders will set the agenda for each session, which will be published in advance as part of the publicity for the series. It should be an excellent opportunity for participants to be brought up to date on recent developments, to share experiences, and become better acquainted.

The series is being arranged by the MARAC Education Committee with the endorsement of the Fall 1993 Program Committee. With this one-time experiment the Education Committee hopes to provide a unique opportunity for the region's archivists to come together in a way they do not normally, with colleagues working in the same kind of archival program. An important goal of the series is to keep registration costs low to encourage a wide spectrum of participation.

The sessions will be suitable for archivists at all levels of experience. The most benefit will probably be derived by those who have worked in a particular kind of repository for at least one year. Space is available for approximately twenty-five participants per session.

The sessions will begin at 10:00 a.m on Thursday, November 3. Registration and continental breakfast will be available from 9:00 a.m. to 10:00 a.m. Lunch will be served midday and the sessions will end about 4:00 p.m. Costs for the sessions will be $15.00.

Any questions about the series should be directed to Diane Windham Shaw, Skillman Library, Lafayette College, Easton, PA 18042, (215) 250-5148.

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State & Local News

NJ

Testimony presented to the New Jersey Senate Budget Appropriations Committee and the Assembly Appropriations Committee on March 9, 1993 in Atlantic City by George Tselos, Steering Committee Representative of the New Jersey Caucus of the Mid-Atlantic Regional Archives Conference (MARAC) Regarding the Grants-in-Aid Appropriation for the New Jersey Historical Commission.

I want to thank the Joint Committee for inviting me to testify on the Fiscal year 1993 State Budget as it pertains to the appropriation proposed for the New Jersey Historical Commission's grants-in-aid program on page 101 of the budget draft dated February 9th, 1993. Before proceeding, I want to make clear that I am testifying on my own time as the elected representative of the New Jersey Caucus of the Mid-Atlantic Regional Archives Conference, not as a representative in any way of my employer, the National Park Service, which operates the Edison National Historic Site.

The Mid-Atlantic Regional Archives Conference, known by its acronym MARAC, is an organization covering seven states and the District of Columbia. We have more than 1000 members including archivists, manuscript curators, librarians and other persons responsible for preserving historical records and making them available for research. The New Jersey Caucus has more than 100 members throughout the state employed in a wide range of institutions including the New Jersey State Archives, college and university libraries, county and local libraries and historical societies, corporations, and numerous other types of agencies.

Our membership is, of course, generally supportive of funding for the Historical Commission because of the nature of our work and our professional interests. We believe that the preservation of historical documents and programs are important because to the degree that citizens understand their own history and that of their state and nation, they will be better able to chart their future course. Thus, I would say that our membership is virtually unanimous in urging the reinstatement of the grants-in-aid program for the Commission and in encouraging the enlargement of that amount.

However, I wish to focus my testimony on a program which my organization was able to carry out with the assistance of a grant from the Commission which we believe greatly benefited many historical organizations around the state over the past several years. This program is known by its acronym CAPES, which stands for Caucus Archival Project Evaluation Service.

CAPES was designed to make the consulting services of professional archivists, manuscript curators, and conservation administrators available free of charge to New Jersey's smaller public and private non-profit organizations, libraries, and archives possessing significant historical records holdings — especially institutions and agencies without trained, full-time archival staff. The need for such a program became evident to the State Archives and the Historical Commission in the last decade.

The Commission's grant office detected in the applications received a pattern of inadequately conceived archival arrangement, description, and conservation projects — mostly submitted by smaller institutions. While the importance of their record holdings was usually obvious, equally clear was the fact that the applicants needed guidance and advice to address effectively long range goals, setting of priorities, and policy issues.

The CAPES program, conceived jointly by the New Jersey Caucus, the State Archives and the Historical Commission, was launched in December 1988 and has, over a three and a half year period (up to the end of fiscal 1992), received approximately 17,500 dollars from the Commission. With this money, 108 consultations were carried out for institutions around New Jersey which wanted to apply to the Commission for a grant to launch an archival program or upgrade their existing one. The consultants visited the organizations and, after seeing the facilities and collections and talking with the staff, assessed the institution's needs, evaluated the feasibility of the archival projects under consideration, and issued a written evaluation report and recommendations to both the organization and the Commission. At an average of 175 dollars per consultation, this program is, in my opinion, a really effective and inexpensive service.

The groups assisted include: 35 local and county historical societies and agencies; 21 county and local public libraries; 11 museums; 11 municipalities and county government agencies; 10 medical organizations; 8 religious organizations; and a variety of other institutions.

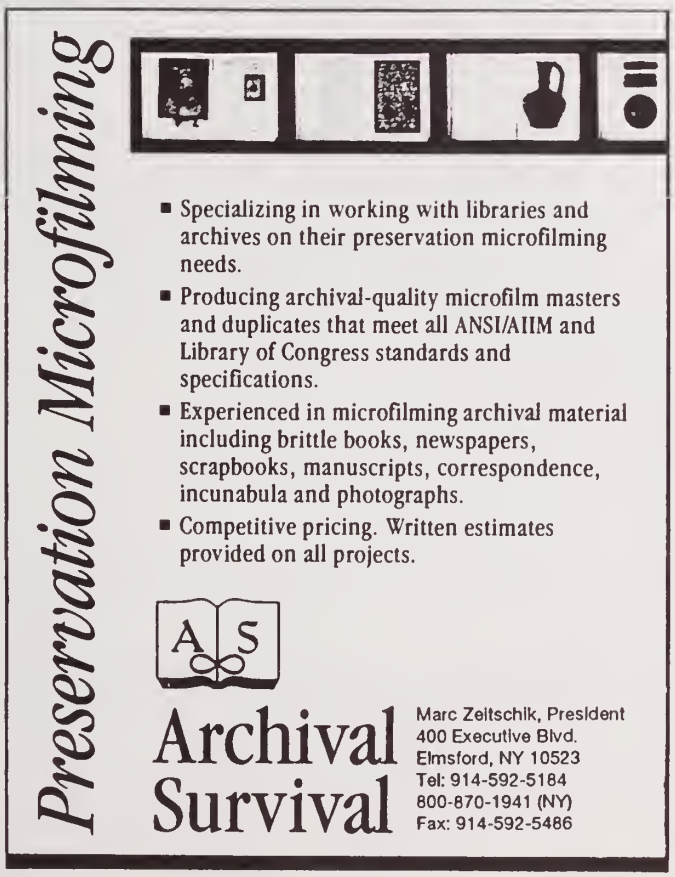
Some specific organizations which received these consulting services were: the Cape May County Clerk's Office and the Cape May County Library; the Ocean County Historical Society; the Red Bank Public Library; the Children's Home Society of New Jersey, the Helene Fuld Medical Center Library, and the New Jersey State Nurses Association, all in Trenton; the Cranbury Historical Society; the Somerset County Library; the Clark and Cranford Historical Societies; the Hunterdon County Cultural & Heritage Commission in Flemington; the Culver Brook Restoration Foundation in Branchville; the Boonton Historical Society; Historic Speedwell in Morristown; Barringer High School and the United Hospitals Medical Center, both in Newark and the West New York Public Library.

Last year the New Jersey Caucus and the Historical Commission engaged three independent archivists to evaluate the program. Well over half of those institutions receiving consultations reported that the advice they obtained enabled them to begin doing basic preservation and archival work for the first time. Some set up disaster response plans, others archival advisory committees. Despite the depressed economic climate and budget restrictions, as a result of the consultations nearly one-fourth of the organizations had received additional project funding from either the Historical Commission, their parent organizations, or outside sources.

Unfortunately, many of the groups which received the consultations lack the funds to implement the recommendations and have few sources to which they can turn. While some private and non-state funding is available for such programs, it remains extremely limited. Such groups around the state have of necessity relied in recent years on the grants program of the Historical Commission, which, as you know, was eliminated from the state budget in fiscal 1993. While the proposed modest appropriation for the Commission's grants-in-aid program barely begins to meet the needs of historical institutions around the state, it represents progress compared with this past year. Approving it will enable my organization to continue and improve the CAPES project and make it possible for numerous smaller institutions located throughout New Jersey to care more effectively for the state's historical heritage.

★★★

In a cost cutting move, Educational Testing Service of Princeton slashed their Library/Archives staff in May, and curtailed access to important portions of their holdings. Among those released was Gary Saretsky, chief archivist. For the time being, Gary is doing consulting work.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★★★

On June 3rd, the New Jersey Historical Commission sponsored a meeting of more than one dozen New Jersey historical organizations to discuss issues facing the historical community. Among those attending the meeting were representatives from the State Historic Preservation Office, the New Jersey Association of Museums, the New Jersey Historic Trust, the State Library, the Historic Sites Council, and the New Jersey Caucus of MARAC. General support was expressed by the attendees for the concept of a state sponsored task force on history in New Jersey similar to one formed a number of years ago for the arts community. A bill to establish such a temporary body has been introduced into the state legislature recently. Unfortunately, the legislation proposes membership only from the historic preservation, museum and history teaching fields and omits participation by archivists, manuscripts curators and special collections librarians. A number of such groups including the MARAC New Jersey Caucus have written letters to the bill's sponsor urging that, in the interests of a more comprehensive and effective study, archivist and related professions be included among the appointees.

★★★

The New Jersey Caucus met with MARAC's incoming President Lucious Edwards, Jr., archivist at Virginia State University. President Edwards was in New Jersey to discuss the transition of administration with outgoing President Karl Neiderer, the New Jersey State Archivist and to pick up the President's files from the past several years.

★★★

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State & Local News

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NJ-Studies Group Announces Fall Program

What makes New Jersey the most culturally diverse of the United States? What do we gain by studying the state's history, literature, music and religion? Why should we bother?

The New Jersey Studies Academic Alliance will present a program at several locations next fall to answer these questions, and to promote the development of New Jersey studies in schools, libraries, museums, and historical societies.

The program is supported by a grant from the New Jersey Committee for the Humanities, a state program of the National Endowment for the Humanities.

The program will be held from 3:00 to 6:30 p.m. on Sept. 22 at the College of Saint Elizabeth, Morristown, Oct. 27 at Georgian Court College, and Nov. 18 at the Education Information and Resource Center, Sewell.

New Jersey studies include history, art, literature, music, cultural geography, and multicultural studies.

In the program the noted New Jersey historian John T. Cunningham will define New Jersey studies and explain why they should be more prominent in public institutions. Peter O. Wacker of Rutgers University (Sept. 22 and Oct. 27) and Charles A. Stansfield of Rowan College (Nov. 18) will describe New Jersey's changing cultural geography over several centuries. Claribel Young, Georgian Court College, will discuss ways of using local resources to present local history. The program will close with a recent film on a New Jersey topic.

The New Jersey Studies Academic Alliance is a coalition of teachers (elementary through college) and state and local cultural institutions. It was organized in 1992.

The program is cosponsored by the Association of New Jersey County Cultural and Historic Agencies, the College of Saint Elizabeth, the County College of Morris, the Educational Information and Resource Center, Georgian Court College, the League of Historical Societies of New Jersey, the New Jersey Council for the Social Studies, the New Jersey Geographic Alliance, the New Jersey Historical Commission (Department of State), and Rutgers University.

Cost: $10 per person, including supper ($8 for senior citizens): $3 without supper ($2 for senior citizens). The fee includes a New Jersey Studies resource packet.

Registration forms and information: NJSAA Program, c/o NJ Historical Commission, CN 305, Trenton, NJ 08625-0305; (609) 292-6063; (908) 932-7121; or (201) 292-6377.

NY

Visual Information, Inc., Begins Pilot Project with New York Public Library

Arts & Architecture Journals to be Captured on Optical Disks and Published on CD-ROM

Visual Information, Inc., a Denver-based electronic database publisher, service bureau and systems integrator, has begun a preservation, access and publishing project at the New York Public Library. Working in conjunction with Edward Kasinec, chief of the library's Slavic and Baltic Division, Justine Carson, VII's project manager, will direct the capture on optical disks

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New York State Archives Completes Microfilming Project

The New York State Archives announces completion of a two-and-a-half-year project to process and microfilm 446 cubic feet of records concerning important national issues of the 19th-and early 20th-centuries, and to make the film widely available. The project was supported in large part by the National Endowment for the Humanities.

The records filmed provide documentation for the study of social, economic, and political history. They include source material on the post World War I "Red Scare" era; the status and treatment of women and minorities; the development of public health programs; the treatment of the mentally ill; business, labor, and working conditions; the impact of war on individuals, families, and communities; affordable housing; the environment; transportation and community development; and censorship and social mores.

Of particular interest are records from the Joint Legislative Committee to Investigate Seditious Activities, 1919-1920. Commonly known as the "Lusk Committee," after its chair, Senator Clayton R. Lusk, the Committee was established to look into radical and seditious organizations operating in New York during the period following World War I and the Bolshevik Revolution.

Several other notable groups of records are among those filmed under this grant: records of the new York State War Council, the Body responsible for managing the "home Front' during World War II

Several series of records related to New Yorkers' participation in various military conflicts, i.e., Revolutionary War, Civil War, and World War I.

There were also records of legislative committees and commissions that examined social issues concerning the mentally deficient, industrial and labor conditions, and housing.

Prior to this grant many of the records that were filmed were not accessible because of their fragile condition or because they were in a disorganized state. The project supported work to describe each series so that researchers could more easily understand the content of records and the context within which they were created. These descriptions were entered into the Research Libraries Information Network, a national database of research materials.

The NEH grant also supported the physical preparation of the records for filming; some were in such poor condition that they required treatment in the conservation laboratory before they could be handled by the microfilm camera operators. The State Legislature's Public Opinion Files, 1786-1910 had been badly burned in a fire in the early part of this century and could not be made available to researchers because of their fragile condition. The special folders prepared by the skilled lab staff made handling of these records possible.

As a result of this project, 826 rolls of microfilm of some of the State's most significant archival records are now available — for research at the New York State Archives, for loan, or for sale. A list of series filmed on this grant and all microfilm produced by the New York State Archives is available through Research Services, Room 11D40, Cultural Education Center, Albany, New York 12230. The Research Room is open Monday through Friday (except State holidays), from 9:00 to 5:00. For more information, call the Archives at 518-474-8955.

★★★

Announcement of Vital Records Index Search Service

In January, 1993, the New York State Archives instituted a new vital records index search service. Genealogists and other researchers can now request a search of the State Department of Health microfiche indexes to vital records. The indexes cover the entire state (except New York City, and Albany, Buffalo, and Yonkers prior to 1914). The indexes now available span the years 1880/81-1943 for marriages and deaths, and 1881-1918 for births. The indexes are transferred to the Archives after 75 years for births, and after 50 years for marriages and deaths.

The microfiche indexes are available for public use Monday through Friday 9:00 - 5:00 in the State Archives research room, located in the Cultural Education Center (11th floor) in downtown Albany. For further information, contact the New York State Archives at (518) 474-8955.

★★★

From Wine to Records

In the Town of Somers New York, town offices occupy the old Elephant Hotel, a very substantial National Register building. The hotel, now the Town House, was built in 1825 by Hachaliah Bailey and named in honor of his first circus elephant "Old Bet." The basement of the building has stone walls, brick floors, and is compartmented into rooms by brick partitions. It was one of these spaces that was chosen to become the Town's Inactive Records Storage Facility. Old blueprints show the room as the Wine Cellar. In fact, Somers is thought to have the only Town Hall in New York State, perhaps the country, with a wine cellar.

Wit funding from a New York State Archives and Records Administration (SARA) grant and additional funding from the Town, the space was renovated by installing a concrete floor, sheetrock walls and ceilings, fluorescent lights, air conditioning, a fire resistant door, and enclosing steam and water pipes in troughs with leak detectors. Steel shelving was installed and standard record boxers are numbered and tracked with a computerized locator system.

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State & Local News

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The Town Supervisor, Town Clerk, members of the Town Council and SARA Regional Advisory Officer Ray LaFever participated at the ribbon-cutting ceremony held on June 10. Since no old wine bottles were uncovered during the renovation process, participants celebrated the opening with sparkling New York apple juice. More information can be obtained from: Margaret Quartironi, Somers Town Clerk, Town House, Somers, NY 10589, Phone: (914) 277-3323.

PA

Preservation Needs Assessment Program at the City Archives

The Conservations Center for Art and Historical Artifacts has received a grant of $260,000 from **The Pew Charitable Trusts** to conduct in co-operation with the City of Philadelphia a year-long assessment and planning study of the Department of Records with special emphasis on the City Archives. The goals of the project are to produce an accurate picture of the current condition and needs of the Philadelphia City Archives; to produce an outline of achievable goals on a short-, mid- and long-term basis and to start positive action toward achieving these goals; to develop a document that can provide basic information necessary to approach funding sources; and to train city staff in current professional archival and records management practices.

★★★

Mercyhurst College Archives of Erie Announces Two Important Recent Accessions

One accession contains the memorabilia of Mayor Louis J. Tullio's twenty-four years as Mayor of Erie, PA. The memorabilia, housed adjacent to the Tullio room includes forty-two volumes of scrapbooks of newsclippings. The Tullio room was opened on April 28, 1991, approximately one year after Mayor Tullio's death and is open for display purposes and as a study room for researchers. The furniture is the original Tullio office furniture.

The Tullio Collection also includes records of his life as a college student, World War II serviceman, educator and football coach. There are archival documents, such as correspondence, programs, certificates of appreciation, speeches and publications. There are medical reports of the progress of the rare disease, amyloidosis, which finally forced his resignation in 1989. This same disease claimed the life of his friend and fellow mayor, Richard Caliguiri of Pittsburgh PA. Photographs, slide shows, audiocassettes, videocassette and film round out the collection.

The other accession contains the historical documents of Harry T. Burleigh, a famous Erie-born musician. There are biographical articles, music scores, church bulletins, and photos. A videocassette and a film on his life are available as is a microfilm containing journals, literature, scrapbooks, and church bulletins of Harry T. Burleigh. The accession also contains information about the Harry T. Burleigh Memorial Center established at Mercyhurst to serve as a resource center for historians and musicologists.

★★★

Public/Private Partnership Preserves Historical Archives and Provides Training

The Philadelphia Department of Records, the Philadelphia Prisons, and the Jewish Employment and Vocational Service (JEVS) have formed a public/private partnership that will preserve historical records at Philadelphia City Archives and provide a substantive training program for inmates enrolled in the Philadelphia Correctional Industries (PHILACOR), it was announced today by Deputy Records Commissioner David M. Weinberg.

"This innovative project will significantly enhance preservation initiatives at the City Archives," said Deputy Commissioner Weinberg. "The City of Philadelphia has one of the most significant municipal archives in the United States. Many of its holdings document important events in urban history and the history of the United States.

"Unfortunately," he continued, "many of these priceless resources need to be placed in proper archival housing to prevent further deterioration."

Deputy Commissioner Weinberg noted that the City Archives is the repository of more than 100,000 photographic negatives from the 1880's to the present. Many of these negatives are housed in their original acidic envelopes. "This partnership will enable the Department of Records to gain control of its holdings before the City's documentary heritage crumbles by neglect," he said.

PHILACOR Director Robert Gorski added, "This partnership offers an opportunity to inmates who have an aptitude towards a particular type of work, but have never had the chance to obtain employment. This program will provide inmates with a chance to develop basic workplace skills as well as a positive work ethic. Additionally, it will expose inmates to a wide range of higher order skills, such as gathering, analyzing, cataloging, and synthesizing information," he concluded.

The Department of Records, the Prisons, and JEVS will begin this initiative with the award of a grant to purchase archival supplies. The consortium is currently seeking additional funds in order to continue this training program beyond the initial grant award.

The Philadelphia City Archives is a unit of the Philadelphia Department of Records. Its mission is to preserve all

City records of historical, administrative, legal, research, cultural, or other important value. For information contact, David M. Weinberg, (215) 686-2263 or Wayne M. Segal (215) 686-3672.

★★★

Remember Philadelphia General Hospital?

Founded in 1731 as part of the almshouse serving Philadelphia's poor, PGH had, by the end of the 19th century, become an internationally-recognized clinical teaching and research center, a major provider of public health services, and one of the city's largest employers. Many Philadelphians and former Philadelphians still remember it fondly. They trained there, received care there, worked there as city employees or simply read about its medical breakthroughs or its scandals in the newspaper. In the years since its 1977 closing, little attention has been focused on preserving or telling its nationally significant story. Its exciting history illuminates the critical medical advances of the 20th century as well as the origins of our contemporary health care crisis.

On May 7, 1993, a bagpipe procession of nurses and friends of nursing marched through The Woodlands Cemetery at 40th and Woodland Avenue to recognize Philadelphia nurses everywhere and honor the memory of Alice Fisher, PGH's nursing school's first director. This event marked the debut of **The Philadelphia General Hospital History Project.**

The project works to insure that the records of PGH now housed in the city's archives and other area institutions are preserved and made accessible to scholars; develop a living recorded history of interviews with PGH personnel and mount a traveling exhibit and a video documentary telling the "PGH story." Chairing a task force representing the region's leading cultural, educational, medical and nursing institutions, Janet Tighe of the University of Pennsylvania describes the group as "cherishing the story of

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Preservation News

Armstrong v. EOP. On June 16, 1993, one day after hearing appeals related to the case off *Armstrong v. EOP*, involving electronic materials from the Executive Office of the President, the U.S. Court of Appeals stayed District Court Judge Richey's May 21st order which held the National Archives in contempt and imposed heavy fines if certain conditions were not met by June 21, 1993. In response to the plaintiffs' motion for clarification, the Court of Appeals issued an order on June 18, 1993 stating that its June 16th order was not to be considered to relieve defendants of their obligation to take all necessary steps to preserve the computer materials. The Acting Archivist already had gone on record with a statement that NARA would preserve these materials. The Appeals Court has not issued a decision on the other request of the appellants (including NARA) that the judge's original January 6th decision be overturned. The Clinton Administration continued to support the position of NARA and the appeal was argued by lawyers from the Justice Department.

Preserving Tapes from the Executive Office of the President. Contrary to allegations by the plaintiffs in the case, and despite the tightening of the time frame for copying the tapes that was established by the court, the tapes involved are not at risk. Staff from the Center for Electronic Records examined all the tapes and an assessment of the Reagan-era tapes was conducted by experts from an outside laboratory. Of the approximately 6,000 back-up computer tapes transferred to NARA between January 19 and 28, 1993, approximately 1000 are from the Reagan Administration and the remainder were created between November 1992 and January 1993. The examinations revealed no reason to believe that any of the tapes, including the older Reagan-era tapes, are in any danger of deterioration in the near future. This is consistent with NARA's regulations which specify that tapes need to be recopied when 10 years old.

On April 16, 1993 the Acting Archivist approved a long-range preservation ban, developed by the Center for Electronic Records, for the electronic materials in dispute in *Armstrong v. EOP*. Copying of the Reagan-era tapes began on June 4, 1993 and was carried out 15 hours a day, 7 days a week by NARA staff in a secure compartmentalized information facility in the main Archives building.

Electronic Mail Guidance for the Executive Office of the President. A core issue of the *Armstrong* case is the record status of documents created on electronic mail (e-mail) systems and whether transmission data (information regarding the sender, addressee, transmission, and receipt for a document) generated by e-mail systems is necessarily part of the Federal record. The National Archives has been involved in developing guidance for the agencies within the Executive Office of the President on this matter since January. General guidance was sent to those agencies on May 7th.

Preservation Current Reading

Burke, John. "Current Research Into the Control of Biodeterioration Through the Use of Thermal or Suffocant Conditions," *AIC News* (American Institute for Conservation), 18:2 (March 1993), 1-4.

A summary of resent research on pest control methods that are both safe and effective, including freezing, the use of growth-regulating hormones, nitrogen flushing and/or oxygen adsorption, and the use of the Rentokil mini-fumigation bubble. References.

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PRESERVATION NEWS

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Commission on Preservation and Access. Task Forces on Archival Selection. *The Preservation of Archival Materials, Report*. Washington, DC: April 1993. 7p.

The report discusses the need to integrate the preservation of records (information), regardless of format, into overall archival management to ensure access in the future. Available free of charge from the Commission on Preservation and Access, 140016th Street, N.W., Suite 740, Washington DC 20036-2217.

Drewes. Jeanne. "Computers: Planning for Disaster," *Law Library Journal*, 81:1 (Winter 1989), 103-116.

This article focuses on the protection of computers and data through routine back-up, protection of software and hardware, insurance coverage, and manufacturer agreements.

Letters to MARAC

Dear Mr. Niederer:

Thank you very much for sending to us the resolution adopted by the Mid-Atlantic Regional Archives Conference Steering Committee concerning the current fiscal crisis at the New-York Historical Society. We appreciate the concern indicated by the resolution and are grateful for the organization's offer of assistance and service. We too hope that it will be possible to keep the Society's collections intact and continuously accessible to the public.

As you may know, an Advisory Committee appointed by the Society's Board of Trustees released a report last week outlining a complex plan for survival. We are hopeful that the plan will inspire the level of public and private support that is necessary to create and maintain a healthy and revitalized institution. In the meantime, it is important that organizations such as MARAC keep up the level of public awareness that has brought our plight to the attention of political figures and private funders across the country.

Sincerely Juliana Sciolla
Chief Operating Officer

Jean Ashton
Director of the Library

Dear Mr. Niederer:

Thank you for your thoughtful and supportive letter regarding the New York Historical Society. The preservation of the important collections of the Society is a high priority for the City of New York.

The Historical Society, along with the City and State, have identified funds which will allow the library portion of the Society to remain open and available for reserach until the end of June, enabling scholars and researchers who rely on it to continue their work. At the same time, Deputy Mayor Barbara J. Fife and The Department of Cultural Affairs continue to work very closely with elected officials to develop a long-term solution to the problems faced by the Historical Society.

I appreciate the fact that you took the time to share your concerns with me. I will certainly give your comments very careful consideration.

Sincerely
David N. Dinkins
Mayor

EMPLOYMENT

As a service to the MARAC membership the *Mid-Atlantic Archivist* publishes announcements about professional opportunities for archivists. The *maa* reserves the right to decline or edit announcements that include discriminatory statements inconsistent with principles of intellectual freedom or the provisions of the Civil Rights Act of 1964 and its subsequent amendments.

There is not a fee for publishing job opportunities; however, announcements from the MARAC region will be given priority. The deadlines for the *maa* are December 1st, March 1st, June 1st and September 1st. Because the *maa* is delivered via bulk rate, exact delivery dates cannot be guaranteed.

It is assumed that all employers comply with Equal Opportunity/ Affirmative Action regulations.

CHURCH ARCHIVIST

The A. R. Wentz Library at the Lutheran Theological Seminary at Gettysburg is seeking a part-time (15 hours per week) professional archivist, beginning October 1993, to administer the archives of Region 8 of the Evangelical Lutheran Church of America (ELCA) and of the seminary. The archivist will serve under contract to the Archives Committee of Region 8, ELCA, and will work under the general supervision of the Librarian, A.R. Wentz Library. Salary negotiable.

General Description: To assist in permanently preserving valuable records of synods in Region 8 and of the seminary and providing reference assistance to researchers. Responsibilities include appraising records for permanent retention, arranging and describing archival records; producing finding aids; creating and updating databases; and developing records management policies for synod officers in Region 8.

Minimum Qualifications: Knowledge of archival methodology (experience or training), knowledge of Lutheran church history, oral and written communication skills, bachelor's degree, and experience in using historical sources.

Desired Additional Qualifications: Graduate degree in American studies or history, church history, or a related discipline.

To Apply: Send letter of application, resume and names of three references by September 1, 1993, to: Reverend B. L. Vandelinder, Librarian, A. R. Wentz Library, Lutheran Theological Seminary at Gettysburg, 66 North West Confederate Avenue, Gettysburg, PA 17325.

Archivist/Records Administrator

The United Methodist Church
Madison, New Jersey

Responsibilities: Manages archives and records management programs for the General Commission on Archives and History with a staff of 3.5 persons. Prepares and publishes finding aids and guides to facilitate access to holdings. Provides advisory services to denominational agencies and constituent organizations. Conducts archival workshops. Prepares archival goals for the Commission and reports annually to its Archives Committee. Provides leadership in coordinating access to information resources for United Methodist history.

Qualifications: Advanced degree in archival management, history, or related field. At least three years full-time experience in archival management. Thorough knowledge of archival program authorization, authentication, appraisal, arrangement, description, physical protection, and use. Supervisory experience and ability to work in small group relationships. Ability to describe and explain program activities with a clarity and precision that will attract budget allocations, gifts, endowments, and grants. Membership in The United Methodist Church and a knowledge of its history and polity are desirable.

Salary: $40,000-45,000 plus excellent pension and insurance benefits. Employment expected to begin on or about January 1, 1994. Interested candidates are invited to submit a full resume and three letters of reference by August 15, 1993 to the Search Committee, P.O. Box 127, Madison, New Jersey. The General Commission is an Affirmative Action, Equal Opportunity Employer.

EMPLOYMENT

Archivist Sought by the Center for History of Physics, American Institute of Physics (AIP)

The AIP is relocating from New York City to College Park, MD. The completion of the new headquarters building is expected by November. The activities of the AIP Center include working pro-actively with archivists to preserve papers and records at appropriate institutions and fostering research, e.g., through its semiannual Newsletter and sharing its International Catalog of Sources for History of Physics and Allied Sciences with RLIN-AMC. The position is Archivist/Librarian of the Center's Niels Bohr Library.

Responsibilities include supervising permanent library staff (two professionals librarian and archivist and one paraprofessional), other library staff on grant-funded projects, working closely with the Center's Associate Director (Joan Warnow-Blewett), writing grant proposals for special projects, and contributing to planning of future Center policies and programs.

Requirements: A Masters degree in either library science or history with a major in archival administration, a minimum of five years of professional and a minimum of two years of supervisory experience, and strong writing and communication skills. Background in science or experience with scientific records is not required.

The position begins 1 November. The AIP will pay moving costs to the College Park area. Transportation by train from Baltimore and DC is available: the Metro station in College Park will open in December.

Salary: $42,000 or more, depending upon experience. The AIP has excellent health care and other benefits. The new building will have a child care center, fitness center, and state-of-the-art facilities for the collections of the Niels Bohr Library.

Project Archivist Virginia Historical Society

Responsibilities: Under a one-year federal grant, the project archivist will conduct a retrospective conversion of the Society's descriptions of manuscript collections containing significant groupings of African-American records. The project archivist will generate MARC-AMC formatted records, upload those records into the OCLC database, and compile entries for a published guide to the Society's African-American holdings.

Qualifications: M.A. degree in American or Southern history, with concentration in African-American studies preferred, or an M.L.S. with concentration in archival studies; experience as a manuscripts cataloger; working knowledge of US MARC-AMC format required, demonstrated written and oral communication skills.

Salary: $25,000, with excellent benefits package.

Apply to: E. Lee Shepard, Senior Archivist, Virginia Historical Society, P.O. Box 7311, Richmond, VA 23221-0311, with letter of interest, current resume, and list of three references. Position open 1 July 1993.

Associate Curator for American History and American Literature

University of Virginia, Special Collection Department, Rare Books Division

Responsibilities: Reporting to the Curator of Rare Books, the Associate Curator for American History and American Literature will recommend the acquisition through purchase and gift of library materials in the fields of American history. American literature, and Virginiana. The Associate Curator will evaluate and update collection development policies in these subject areas, apply for grant funding to support acquisitions, and work with the Special Collections public services unit to provide reference service. The Associate Curator will work closely with the Curator of Rare Books to identify and solicit funds from potential donors; and will contribute to the management of the division, department, and the library by advising the Curator of Rare Books, participating in projects and staff meetings, and serving on library and university committees. Other responsibilities include supervision of student assistants, preparation of publications and planning and mounting exhibitions, maintenance and upkeep of the collections, and representing and interpreting collections to the academy and the community at large.

Qualifications: MLS from an ALA-accredited library school, second master's degree in American history or literature desirable; knowledge of rare book librarianship; reading knowledge of Latin, French, or Spanish; knowledge of the antiquarian book trade; experience with microcomputers and skills in electronic information technology; demonstrated skills in oral and written communication; and a commitment to professional growth and development.

Benefits: General faculty status, 22 days vacation, generous sick leave, Blue Cross/Blue Shield, state and TIAA/CREF retirement plans, research leave.

Salary: $26,000 or higher, depending on qualifications. Applications received before August 18 will be given first consideration. Send letter of application, resume, and names, addresses, and phone numbers of three references to Gail Ditmanns, Director of Personnel and Planning, Alderman Library, University of Virginia, Charlottesville, VA 22903-2498. An equal opportunity, affirmative action employer.

Executive Director

The Society of American Archivists, a national professional association headquartered in Chicago, is seeking an Executive Director. With a staff of 12 and a budget of $1.2 million, the Executive Director provides leadership for membership services and for publication, education, and advocacy programs.

Responsibilities: Working with elected officers and a nine-member council, who provide overall policy direction, the Executive Director develops the Society's programs and resources by:

- conducting financial planning, administering the budget, and grant-funded projects,
- managing office staff,
- overseeing substantial publications and continuing education programs,
- administering membership services, including organizing annual meetings, and
- representing the Society to its diverse constituencies.

Required Qualifications: 5 years administrative and management experience involving one or more of the following: membership/constituent/customer services, advocacy,and project direction. This experience must include both:

- two years financial management experience and
- two years experience supervising professional staff,
- advanced degree in humanities or social sciences, or certification in appropriate field and 3 additional years of administrative and management experience,
- knowledge of, or willingness to learn about, the concerns and challenges facing the archival profession, and
- demonstrated excellence in written and oral communications.

The Executive Director will lead an organization that has recently developed a long-range plan focused on exerting national leadership, professional development, advocacy and outreach, and responding to the challenges of new information technologies. The Executive Director contributes directly to initiatives to improve the Society's financial base, organizational structure, and communications.

Compensation: The minimum salary is $55,000 plus benefits.

Date Available: The Executive Director will assume responsibilities no later than April 1, 1994.

Deadline: The position is vacant until filled, but initial screening of applications will begin September 15, 1993. Candidates filing after this deadline will not be guaranteed consideration. Nominations are welcome but must be received by August 15, 1993. To apply, submit a letter, a vita, and the names of three references. Applications, nominations, and inquires should be addressed to: J. Frank Cook, Co-Chair, Search Committee, #R, B134 Memorial Library, 728 State Street, University of Wisconsin-Madison, Madison, WI 53706.

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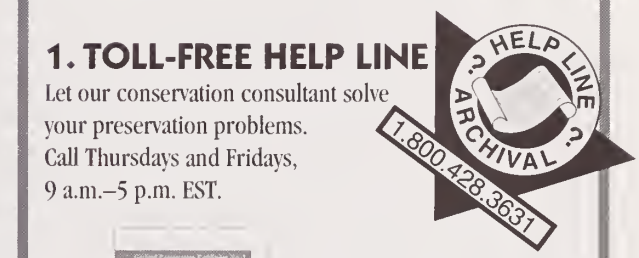

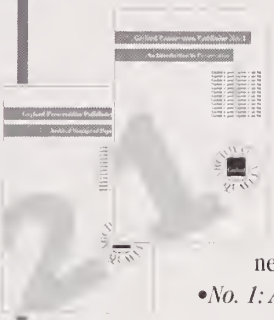

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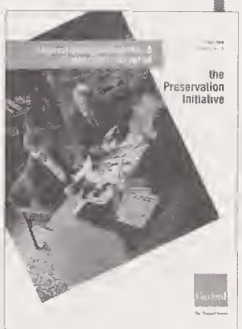

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MARAC NEWS

MARAC proudly presents the winner of the 1993 Finding Aid Award: *Guide to the Juilliard School Archives*. Compiled and edited by Jane Gottlieb, Stephen E. Novak, and Taras Pavlovsky.

The Finding Aid Awards Committee invites submissions for this year's awards to be presented at the spring 1994 meeting. Any finding aid completed in 1993 at a repository in the MARAC region or prepared by a MARAC member is eligible. Please submit two copies of the finding aid to William Sherman, Civil Reference, National Archives and Records Administration, Washington, D.C. 20408.

★★★

MARAC Seeks a New Administrator

The MARAC Steering Committee is seeking a volunteer to assume the duties of Administrator in May 1994. The MARAC Administrator maintains the membership data base, handles mailings to members, and stores and distributes the organization's publications. The volunteer will find the job easier with support from his/her institution for time, computer equipment and storage space.

For more information about the position, please contact Marsha Trimble at (804) 924-3023.

★★★

New Editors for the *mid-atlantic archivist*

Jackie Esposito is the new State and Local News Editor. Anyone with news of interest in the Mid-Atlantic region should send materials to Jackie. Also, beginning with the Fall Issue of the *mid- atlantic archivist* Jefferson Mork will be replace Timothy Pyatt as Sessions Abstracts Editor.

We at the Mid-Atlantic Archivist would like to convey our many thanks to Tim Pyatt for his contributions to the *MAA*.

State and Local News Editor: Jackie Esposito, Assistnat University Archivist for Records Management, C107 Pallee Library, Pennsylvania State University, University Park, PA 16902.

Sessions Abstracts Editor: Jefferson Mork, Archvist II, Philadelphia City Archives, Room 942, 41 North Broad Street, Philadelphia, PA 19108.

National and Regional Association News

Abstract of The SAA Resolution on Access to the Thurgood Marshall Papers at the Library of Congress

WHEREAS the Library of Congress' actions in fulfilling the terms of the Instrument of Gift for the Thurgood Marshall papers have been called into question; and

Whereas a primary goal of archivists is to provide fair, equitable, and timely access to materials for researchers;

Therefore, be it resolved that the Council of the Society of American Archivists considers that it would be a grave disservice to Justice Marshall, to scholars and other researchers, to the American people, and to the entire archival profession to ignore the will of the donor and to close or restrict access to the Thurgood Marshall Papers.

Be it further resolved that the Librarian of Congress should continue to honor the terms of the agreement with Justice Marshall, administer the Library's collections of original reserach materials or the basis of equal access, ensure that the language in the Library's future agreements with donors is clear and unambiguous, and limit the repository's discretion to restrict access and use only to insuring the physical protection and security of the materials.

Abstract of The SAA Resolution on Post-Cold War Access to Archives

In light of charges in the post-Cold War era, the Society of American Archivists encourages governments around the world to review their declassification policies with the purpose of pursuing policies of open access to archives.

We support our professional colleagues in efforts to preserve historically valuable archives, to protect the integrity of these records, and to make these resources open for reserach in a timely and equitable manner.

We particularly encourage efforts of archivists in the Confederation of Independent States and in Eastern European nations where archives were formerly closed to foreign researchers for their efforts to open the archives and to share widely information about our world history.

Adopted by the Council of the Society of American Archivists, June 13, 1993.

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

Treasurer's Report, 1992 - 1993 Fiscal Year
January 1, 1993 - March 31, 1993

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	% of Budget	Total	1991-92 Actual
REVENUE AND SUPPORT								
Membership Dues	$10,700.00	$7,649.00	$1,095.00			83%	$8,744.00	$12,028.00
Publications Sales	450.00	187.00	126.50			69%	313.50	397.46
Pub. Advertising	1,200.00	150.00	867.00			85%	1,017.00	1,133.00
Bank Interest	1,700.00	465.17	327.78			47%	792.95	2,074.57
Conferences	6,000.00	1,102.73	3,783.56			82%	4,886.29	2,679.16
Mailing List Sales	100.00	80.00	80.00			160%	160.00	60.00
Contributions	400.00	348.00	0			87%	348.00	380.00
Total Revenue and Support	**$20,550.00**	**$9,981.90**	**$6,279.84**			**79%**	**$16,261.74**	**$18,752.19**
EXPENSES								
General	$1,110.00	$20.00	$500.00			47%	$520.00	*$2,385.85
Administrator	5,300.00	527.31	337.04			16%	864.35	* 1,922.16
Treasurer	850.00	32.89	480.00			60%	512.89	* 0
Membership	1,250.00	29.00	217.60			20%	246.60	* 1,075.50
Committees	2,875.00	111.30	766.45			31%	877.75	2,431.63
Conference Advances	2,000.00	0	50.00			2%	50.00	1,500.00
Publications	12,950.00	2,623.70	4,656.00			56%	7,289.70	9,015.70
Awards	300.00	200.00	0			67%	200.00	300.00
Miscellaneous	50.00	22.00	0			44%	22.00	109.39
Total Expenses	**$26,685.00**	**$3,566.20**	**$7,007.09**			**40%**	**$10,573.29**	**$18,740.23**
NET INCOME or (NET LOSS)		**$6,415.70**	**($727.25)**				**$5,688.45**	
$11.96								

SUMMARY

Opening Balance	$50,001.62
Income	6,279.84
Expenses	7,007.09
Closing Balance	**$49,274.37**

Cash Accounts

Checking Accts:	$3,140.64
Savings Accts:	20,133.73
Cert. of Dep:	20,000.00
Total	**$49,274.37**

Fund	Opening	Credits	Debits	Closing
Current	$12,273.62	$6,279.84	$7,007.09	$11,546.37
Endowment	6,728.00			6,728.00
Reserve	24,000.00			24,000.00
Surplus	7,000.00			7,000.00
Total	**$50,001.62**	**$6,279.84**	**$7,007.09**	**$49,274.37**

* An asterisk indicates that the budget categories identified for comparison purposes for FY 1991-92 and FY 1992-93 do not precisely match. These budget categories have been modified for FY 1992-93 or are new budget categories.

STEERING COMMITTEE

Summary of Steering Committee Actions and Reports at the Meeting of 6 May 1993 in Long Branch, New Jersey:

At this meeting the Steering Committee:

- approved the minutes of the 11 February 1993 Steering Committee meeting, with the following corrections:

  * p. 4, no. 10, c. The third line should read "...called by NARA in December 1992, reported that a panel...,"

  * p. 5, no. 10. d. delete "(see appendix 11)."

  e. The second line should read "...Historical Society has fired its publications editor.";

- passed a motion accepting the recommendation of the Meetings Coordinating Committee that the Fall 1994 MARAC Meeting be held in Richmond Virginia;

- referred the issue of MARAC's liability over the consumption of alcohol at MARAC functions to the Meetings Coordinating Committee, working with the MARAC Treasurer, to solicit a legal opinion and query other professional organizations and report to the Steering Committee at the Summer Quarterly Meeting;

- passed a motion asking the MARAC Liaison to the National Coordinating Committee for the Promotion of History to notify the Committee that MARAC would like to be represented on the four task forces recently formed to address the issue of how to deal with the existing backlog of Federal records in need of declassification;

- passed a motion to amend the Nominations and Elections Committee guidelines to direct the Committee not to disclose to potential nominees for MARAC office the names of other candidates until the slate is set;

- passed a motion authorizing the Publications Committee to investigate a less expensive means of printing the symposium volume on archival automation, edited by Don Harrison, and to report its findings at the summer meeting;

- adopted a policy regarding quoting or reprinting materials from MARAC publications;

- adopted another policy that will give MARAC the right of first refusal to publish any collected group of session papers presented at a MARAC meeting within three years of the date of presentation;

The Chair reported:

- that transition procedures have been planned to ensure a smooth transfer of responsibilities and records from the outgoing to the incoming chair and the transfer of Lee Stout's chair files to Archivist Lauren Brown;

- that he had received responses from New York Governor Mario Cuomo and the Library Director of the New York Historical Society to the Steering Committee's February 1993 resolution expressing concern about the future of the New York Historical Society;

- on developments at the National Archives since the announced resignation, one day after the last Steering Committee meeting, of Archivist of the United States Don W. Wilson;

- that he had appointed outgoing Steering Committee members Betsy Pittman and George Tselos to the 1994 Nomination and Elections Committee;

- that he had appointed Rebecca Ebert, Lois Densky-Wolff, and Beverly Dishon to an ad hoc committee to prepare a grant application for a region-wide consulting service on the model of New Jersey's CAPES (Caucus Archival Project Evaluation Service) program;

- that only one standing committee had submitted their responses to the long-range plan prior to this meeting;

The Vice Chair reported:

- [Tom Frusciano reported] that the Long Branch workshops were filled to capacity and that Mary Ronan would be substituting for Trudy Peterson, who had been called to testify before Congress;

- [Elsalyn Palmisano-Drucker reported] that more than the rooms set-aside in the hotel had been booked, that 374 registrants and 10-12 walk-ins, 27 exhibitors, and 18 speakers were attending the meeting, and that the meeting will make a nice profit;

- **on past and future meetings:**

  * Fall 1993, Gettysburg, PA, 4-6 November - Gettysburg Hotel venue, Michael Musick and Judy Thorne, program co-chairs, theme: Civil War to the Cold War: Archives...[call Diane Shaw], David Hedrick, local arrangements chair;

  * Spring 1994, New York City, no dates set- Vista Hotel venue, no program chair, John Celardo, local arrangements chair OHMAR will consider co-hosting this;

  * Fall 1994, Richmond, Virginia, no dates set - no other details set;

  * no sites have been set beyond this point, but possibly the Fall 1995 meeting will be held at the fixed site, the New England archivists have expressed interest in co-hosting a joint meeting, possibly in upstate New York, and interest has been expressed in a meeting in Washington, DC, to coincide with the opening of Archives II;

- that to help with the transition period, Jodi Koste will continue to serve on the Meetings Coordinating Committee;

Steering Committee also:

- received the Treasurer's Report for the second quarter of FY 1992-93 and the Finance Committee recommendation that if the proposed dues increase is passed at the Business Meeting, we need to look carefully at our financial situation and do better planning;

- received the report of the MARAC Administrator that as of May 1993 the individual members total is 1078, 65 having joined since the first of Febru-

ary, plus 40 institutional members, bringing the entire membership total to 1118, that the membership directory was mailed out the first week of March, and that the Administrator's contract ends in July and could be renewed from July to May 1994, after which point a new person with sufficient institutional support will need to be found;

- received the report of the MARAC Archivist that his department (including the MARAC archives) is now open to the public 9-5 Monday through Friday, that the "Guide to the Archives of the Mid-Atlantic Regional Archives Conference" has been revised as of April 1993, and that he hopes that departing state representatives will follow the example of this year's retiring officers and turn over their files to the archives next year;
- received the report of the MARAC Liaison tot he National Coordinating Committee for the Promotion of History that the Committee has asked for lobbying support for the budges of NARA and NHPRC, as well as for collections of materials on American Studies in libraries abroad, and is asking for Congressional hearings on the use of the Library of Congress by researchers;
- received the report of the Education Committee that the Committee was pleased with the attendance at this Meeting's workshops, but that the CEU (Continuing Education Unit) system and workshop evaluation forms had created a lot of work for the Committee members, that $3400 had been requested from the Pennsylvania Historical and Museums Commission to help support workshops at the Gettysburg meeting that will use a new format of meeting by type of repository with a formal agenda of topics, and that the Committee is discussing the possibility of offering workshops in another setting than in connection with a MARAC meeting, with the partial purpose of having them operate as a membership recruiting tool;
- received the report of the Finding Aids Award Committee that William Sherman is the newly elected chair, that there were fewer entries for the award this year but that the entries were of exceptionally high quality, and that Sherman would make the presentation at the Business Meeting for outgoing chair Chris Bolgiano;
- received the report of the Membership Development Committee that the Committee will conduct a survey of the membership database to identify potential recruitment targets, is discussing a mentoring program, and will help to conduct the New Member Orientation on Saturday morning;
- received the report of the Nominations and Elections Committee that the results of the election are: Chair: Lucious Edwards, Jr.; Vice Chair: Ervin L. Jordan, Jr.; Steering Committee Members-at-Large: Lois Densky-Wolff, Jackie Esposito, Carolyn S. Schumacher, and Joseph Anderson; Nominating Committee: Barbara Lewis Burger, Mary Elizabeth Ruwell, and Ellen Sowchek; and Custer Award Committee: David Weinberg and Paula Williams, and clarified that the Committee never intended to run an uncontested election, pointing to the difficulty in persuading people to run as the reason for that situation;
- received the report of the Outreach Committee that it has prepared a brochure series for publication on the topics of teaching with primary sources, using archival resources in research, and careers in archives, and has referred the drafts to the Publications Committee for editorial review and submission to the Steering Committee at the Summer Quarterly Meeting, so that there can be a test distribution at the Gettysburg meeting;
- received the report of the Publications Committee that State Representatives are asked to urge their caucus members to submit state and local news by June 1 for the next issue of *MAA*, that the Committee hopes to have the next technical leaflet ready by the Fall Meeting, and that Jackie Esposito is the new State and Local News Editor; and
- set the next meeting of the Steering Committee for Friday, July 9, in Baltimore, Maryland.

BROOKHAVEN NATIONAL LABORATORY

CERTIFIED RECORDS SPECIALIST

Brookhaven National Laboratory's Technical Information Division has a challenging opportunity available for a Certified Records Specialist to establish and maintain overall policies and procedures to control scientific and administration records at the Laboratory.

Responsibilities will include selecting new technologies to improve record systems, identifying and inventorying of records, and establishing appropriate retention schedules. Requirements include a bachelor's degree in an appropriate discipline, master's degree preferred, and strong analytical and organizational skills. Knowledge of Department of Energy records policies very desirable; Certified Records Manager status is required.

Brookhaven offers a stimulating work environment, and a comprehensive benefits package which includes 24 days' annual vacation. To be considered, please forward your resume, referring to Job #NS9627, to: Nancy L. Sobrito, Brookhaven National Laboratory, Associated Universities, Inc., Personnel Division - Bldg. 185, Upton, Long Island, NY 11973. An equal opportunity employer m/f/d/v.

BROOKHAVEN
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News from the National Archives

Senate Committee Approves Bill To Reauthorize NHPRC

On Wednesday, June 9, the Senate Committee on Governmental Affairs approved a two-year extension of the grants program of the National Historical Publications and Records Commission. The legislation would authorize the NHPRC to receive annual appropriations in fiscal years 1994 and 1995 of up to $10 million, which is the current ceiling.

The NHPRC is a Federal agency that makes grants nationwide to preserve and publish records and other original source materials that document American history. Periodically it must be reauthorized to receive annual appropriations from the Congress for its grants. The NHPRC's current, five-year authorization expires next September 30, the end of the 1993 fiscal year.

The approved bill amends S-314, which embodied the Commission's original request for a six-year reauthorization of appropriations up to $12 million in fiscal years 1994 and 1995, $15 million in fiscal years 1996 and 1997, and $18 million in fiscal years 1998 and 1999. Nonetheless, NHPRC Executive Director Gerald George noted that the amended bill does not reduce the NHPRC appropriations authorization and expressed gratitude to the Committee. Full Senate action on the bill could come in July.

The amended bill originated in the Senate Subcommittee on Regulation and Government Information, chaired by Senator Joseph Lieberman (D-CT). The Senate Committee on Governmental Affairs, which has now approved the bill, is chaired by Senator John Glenn (D-OH). Senator Paul Sarbanes (D-MD), the Senate's representative to the NHPRC, introduced the original bill.

A different reauthorization bill is under consideration in the U.S. House of Representatives. On June 23, Representative Gary Condit (D-CA) will chair a hearing of the House Subcommittee on Information, Justice, Transportation, and Agriculture on HR-2139. Representative Condit himself introduced this bill with co-sponsorship from Representatives John Conyers (D-MI), Craig Thomas (R-WY), and Philip Sharp (D-IN), who represents the House on the NHPRC. The Condit bill would reauthorize NHPRC for five years to receive annual appropriations of "such sums as may be necessary." If this bill and the pending Senate bill both pass, a conference committee of House and Senate members will meet to reconcile the differences.

★★★

House Committee Votes To Cut NHPRC Grants 20%

On June 14, 1993 The Appropriations Committee of the U.S. House of Representatives approved appropriations legislation that includes a cut of 20 per cent for grants from the National Historical Publications and Records Commission (NHPRC). If the House as a whole agrees, and the Senate, the NHPRC budget will be cut from the current, fiscal-year 1993 level of $5 million to $4 million in fiscal year 1994.

The NHPRC is a federal agency that makes grants to preserve and publish valuable historical records. Its grant funds, which are a line item in the budget for the National Archives, come from annual Congressional appropriations.

The cut made by the House Appropriations Committee was requested in the White House budget and endorsed by the House Appropriations Subcommittee on the Treasury, Postal Service, and General Government. If approved, NHPRC grants will have been cut two years in a row; the Congress last year reduce the NHPRC budget by seven per cent for the current year.

The new cut is almost certain to pass the House. Senate action is expected in late June or July.

★★★

Recent Records Products

The following products from records projects funded by the National Historical Publications and Records Commission (NHPRC) have been recently released. Information concerning availability for purchase has been provided.

Editors Note: This only contains MARAC region archives.

Gottlieb, Jane, Stephen E. Novak, and Taras Pavlovsky, comps. and eds. *Guide to the Juilliard School Archives.* New York: The Juilliard School, 1991. Copies of the 113-page guide are available free of charge from Jane Gottlieb, Head Librarian, The Juilliard School, Lila Acheson Wallace Library, 60 Lincoln Center Plaza, New York, NY 10023-6588. For additional information, call (212) 799-5000.

Records of the Jewish Theological Seminary of America: Record Group 1, General Files, 1902-1972. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1991.

Records of the Jewish Theological Seminary of America: Record Group 3, Faculty Records, Series B, Faculty Files, 1903-1949. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1991.

Records of the Jewish Theological Seminary of America: Record Group 5, Conference on Science, Philosophy, and Religion, 1939-1977 New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1991.

Records of the Jewish Theological Seminary of America: Record Group 12, Teachers Institute/Seminary College of Jewish Studies, Series A, Israel Friedlaender Classes/Seminary School of Jewish Studies, Records, 1919-ca. 1994, and Series B., Registrar, Samuel Dinin Files, 1941-1942. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

News from the National Archives

Records of the Jewish Theological Seminary of America: Record Group 16, Institute for Religious and Social Studies, Records, 1938-1976. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

Records of the Jewish Theological Seminary of America: Record Group 18, The Herbert H. Lehman Institute of Talmudic Ethics, Records, 1958-1966. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

Congregation Ansche Chesed, New York, Records, 1876-1989. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1991.

Rabbi Solomon Grayzel Papers, 1911-1980. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

Lucius N. Littauer Foundation/Jewish Theological Seminary Correspondence, 1931-1950. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

Rabbi Fishel Pearlmutter Papers, 1976-1984. New York: The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, 1992.

Information about these finding aids can be obtained by contacting Jack Wertheimer, Director, The Joseph and Miriam Ratner Center for the Study of Conservative Judaism, The Jewish Theological Seminary of America, 3080 Broadway, New York, NY 10027; or call (212) 678-8869.

Swanson, Cynthia N. and Lisa C. Mangiafico. *Guide to the Archives of the General Federation of Women's Clubs.* Washington, DC: General Federation of Women's Clubs, 1992. This 109-page guide is available for $10 (make checks payable to the Women's History and Resource Center) from Cindy Swanson, Director, Women's History and Resource Center, 1734 N Street, NW, Washington, DC 20036-2990. For additional information, call (202) 347-3168.

Late Breaking News

House Subcommittee Approves Continuation of NHPRC Grants

On June 23, 1993 a subcommittee of the U.S. House of Representatives approved legislation that would extend for five years the grant program of the National Historical Publications and Records Commission (NHPRC), with no ceiling on annual appropriations.

The House Subcommittee on Information, Justice, Transportation, and Agriculture approved HR-2139, which would authorize the NHPRC to receive annual grant appropriations from fiscal year 1994 through fiscal year 1998. Currently the NHPRC is authorized to receive appropriations of up to $10 million per year for grants. HR-2139 sets no ceiling but authorizes annual appropriations of "such sums as may be necessary." The bill will now be considered by the subcommittee's parent, the House Committee on Government Operations. If approved there, the bill will go to the full House of Representatives.

The Senate Committee on Governmental Affairs already has approved and sent to the full U.S. Senate a bill, S-314 amended, to reauthorize NHPRC to receive appropriations of up to $10 million annually (the current ceiling) for two fiscal years, 1994 and 1995. If S-314 and HR-2139 both pass, a conference committee of Senate and House members will meet to reconcile their differences. Action on NHPRC reauthorization in both houses of the Congress is expected in July.

The unanimous vote of approval by the House subcommittee came immediately after testimony on NHPRC's reauthorization at a hearing chaired by Rep. Gary Condit (D-CA), sponsor of S-2139. The subcommittee heard three invited witnesses: Rep. Philip Sharp (D-IN), a co-sponsor of S-2139, and the representative of the House of Representatives to the NHPRC; Trudy Huskamp Peterson, acting Archivist of the U.S. and acting chairperson of the NHPRC; and Gerald George, NHPRC's executive director. Present at the hearing were Rep. Craig Thomas (R-WY), a co-sponsor of S-2139 and ranking Republican member of the subcommittee; and three other subcommittee members: Representatives Stephen Horn (R-CA), Ileana Ros-Lehtinen (R-FL), and Karen Thruman (D-FL).

Representative Sharp emphasized in his testimony that resolutions in support of the NHPRC's reauthorization had been formally adopted by eighteen national and regional organizations, ranging from the American Historical Association to the American Family Records Association, the National Association of Counties, and the Veterans of Foreign Wars.

Dr. Peterson gave testimony stressing NHPRC's role as a partner – a partner with the National Archives in helping preserve American's documentary heritage as a whole; a partner with the archival field in helping it solve problems that archival institutions could not readily solve individually; and a partner with other funders, using NHPRC grants to encourage contributions from state, local, and private donors.

Mr. George testified that reauthorization would enable the NHPRC to implement a new strategic plan for documentary progress in the 1990s, a plan for reaching specific objectives to "assure Americans that their documentary heritage will be safe and accessible."

Copies of the testimony are available from the NHPRC, National Archives, Room 607, Washington, DC 20408; (202) 501-5610.

INSTITUTIONAL PROFILES

Bethune Museum & Archives, Inc.

The Bethune Museum & Archives, Inc. is located in Washington, DC at 1318 Vermont Avenue NW in the Victorian town house and carriage house that Mary McLeod Bethune purchased in 1943 to serve as the headquarters of the National Council of Negro Women (NCNW). The mission of the Bethune Museum & Archives, Inc. is to identify, collect, and preserve the individual and collective history of African American women. In accordance with its mission, the Bethune Museum & Archives, Inc. provides reference service to researchers interested in the history of African American women.

The collections housed in the archives cover a wide range of issues including civil rights, consumer issues, education, employment, health, housing, international issues, and women's issues. The collection consists of more than 200 linear feet of manuscripts, a small library and vertical file on African American women's history, and over 3,000 photographs and other audio-visual materials.

An abbreviated list of the holdings of the Bethune Museum & Archives, Inc. might include the following: the records of the National Council of Negro Women which examines many issues of interest to African Americans; the National Council on Household Employment which deals with domestic workers, once the largest component of African American women workers; the records of the National Alliance of Black Feminists, which discusses the African American reaction to the National Organization of Women and the Equal Rights Amendment; several collections relating to African American women in the woman's auxiliary army corps; and materials from the affiliates of the NCNW including several professional sororities.

The largest collection in the archives, the records of the National Council of Negro Women, consists of audio tapes, correspondence, memoranda, photographs, publications, and reports. The archives holdings document the period between the founding of the NCNW in 1935 through the 1970's. A guide to the collection is available in the archives. Several of the series are only partially processed but researcher are permitted to use these materials. This collection shows the wide influence that Mrs. Bethune had in both the African American community and in the administration of Franklin Delano Roosevelt. Some highlights of this particular collection include correspondence with former presidents and heads of the NAACP and the Urban League. In addition, there are several tapes of interviews done of Mrs. Bethune, including one by Eleanor Roosevelt for her daughter, Anna's, radio program.

The idea for an archives dedicated to the study of African American women's history dates back to the 1940's. When historian Mary Beard founded the World Center for Women's Archives, she asked Mrs. Bethune to serve as one of two African American sponsors of the World Center. Mrs. Bethune then asked Dorothy Porter of the Council of Negro Women's representative on the World Center's Negro Women's Committee on Archives. When the World Center disbanded in 1940, the NCNW took up the initiative and set up its own archives committee with Dorothy Porter as National Chairman. At this time, the NCNW also began promoting the study of African American history through exhibits at its national headquarters, history kits, and radio programs.

Sue Bailey Thurman, editor of the NCNW's organ the *Aframerican Woman's Journal*, participated actively on the archives committee and became its chair in 1944. She promoted and planned for an archives including publishing calls for donations of funds and materials in the *Aframerican Woman's Journal*. The NCNW even developed plans for a national archives day in 1946 to be held at Madison Square Garden in New York City.

The archives committee continued to function for over thirty years under various titles before the NCNW realized its dream of establishing a national archives. One milestone was the NCNW's Organizations in 1976. The NCNW finally achieved its goal of establishing a national archives on November 11, 1979 with the dedication of the Mary McLeod Bethune Memorial Museum and the National Archives for Black Women's History. In the early 1980's, the Museum and Archives gained its independence and formally changed its name to the Bethune Museum and Archives, Inc. The National Park Service named the Bethune Museum and Archives an historic site in 1982, and in 1991, Congress passed legislation incorporating the Bethune into the National Park System. The National Park Service expects to acquire the site this fall.

For more information about access procedures and the collections, please contact Susan McElrath, Archivist, at (202) 332-1233.

– by Susan McElrath

Jewish Historical Society of MetroWest

The Jewish Historical Society of MetroWest (JHSMW) 901 Route 10 East, Whippany, NJ 07981-1156, (201) 884-4800 ext. 565 maintains its Archives and Research Center for the entire MetroWest Jewish community, the State's largest. This includes the historical records of the United Jewish Federation of MetroWest (UJFMW), Jewish Community Centers of MetroWest and related institutions. Collecting of private papers and manuscripts of individuals and families, social and business organizations is done within the New Jersey Counties of Essex, Morris, Sussex, Warren and parts of Union, Hudson and Somerset.

On the expansive grounds of the Alex Aidekman Family Jewish Community Campus, the JHSMW is located on the first floor of the Clarence Reisen Jewish Community Building. The Archives is the community's official repository, currently holding about 200

cubic feet, of both valuable institutional records and accumulated ephemera.

The facility will be fully available for research and study late next year after its initial collections are processed. The JHSMW has taken intellectual and physical control over documentary and photographic records, artifacts and memorabilia dating back 150 years. Although the Inaugural Opening was on November 1, 1992, the concept of an historical society was approved by the UJFMW Board of Trustees in March 1990 and beneficiary status was granted, by UJFMW, in June of 1992. The urgency for creating such an historical organization became evident in 1987 when the American Jewish Committee attempted, with difficulty to collect oral testimonies and a pictorial history of Newark's Weequahic Section.

Grants for this project were received from the NJ Committee for the Humanities and Jewish Community Foundation of MetroWest. The Archives demonstrate the great cultural and economic legacy and life of the Jewish community in 19th and 20th century Newark and later in the suburbs, as well as the extensive development of varied religious, medical, recreational, social service, cultural, and educational institutions.

The main feature of the Center is a state-of-the-art, climate-controlled archives storage room. Materials are kept in archival-quality boxes on six high-density, compact, mobile, metal shelving units that permit 80% more storage in the same physical space. The 432 shelves can accommodate 1,296 cubic feet of archival records with ultraviolet protective sleeves on the lighting fixtures, besides a carbon dioxide fire suppression system. For better tracking of its holdings and maintaining updated finding aids, a computer system with data-imaging capability exists allowing substitution of original fragile materials and thus enhancing document preservation. The JHSMW publishes a periodic newsletter both for its membership and interested parties.

The JHSMW has a Professional Advisory Committee (PAC) composed of archivists, librarians, historians, educators, museum curators, and other professionals to render recommendations for future projects and provide general assistance. The present chair of the PAC is Bernard Bush, former Executive Director of the NJ Historical Commission, who is President of the League of Historical Societies of New Jersey.

Because of its close proximity to major colleges and universities, such as Rutgers, Columbia and NYU, the JHSMW's ability to attract top scholars and researchers in American Jewish history, New Jersey Jewish history, ethnic studies, sociology, medical history, urban studies, and Jewish communal studies seems likely indeed. Currently, there is a processing project ongoing to arrange and describe records, most of the initial holdings, covered by a grant from the NJ Committee for the Humanities, which is scheduled to lead to a published finding aid in December 1993.

Newspapers, archival journals and newsletters, libraries, cultural, historical and heritage commissions, college and university archives and libraries in the State of New Jersey, as well as specific institutions and Jewish Federations, throughout the United States and abroad, that offer programs and/or internships in American Jewish History, Judaic Studies and Jewish Communal Studies, will all receive copies of the finding aid. A general publicity release will be sent to those bodies that may have an interest in publicizing this project. Acknowledgment of support by the NJ Committee for the Humanities will appear prominently in all JHSMW publicity and printing.

– by Joe Settanni

MicroMARC and MacArthur

Everyone has to start their career somewhere. The famous military figure, General Douglas MacArthur, started out as a Lieutenant for an engineering battalion. Fresh out of the United States Military Academy he was sent to the Philippines with the 3rd Engineer Battalion.

I started my library career at the MacArthur Memorial. I was hired to put the MacArthur Memorial books in a computer catalog. My new employers and I discussed how the conversion could be accomplished. I proposed OCLC® (Online Computer Library Center, Inc.) for the books, copy cataloging records and doing original cataloging on the books which are not in the OCLC database. The public library next door had an online catalog and belonged to OCLC so it was suggested I work with their Automation and Processing departments.

The MacArthur Memorial had already started cataloging some of their photographs using MicroMARC:amc, a database program designed to use MARC format in archives and museums with microcomputers. Since the goal is to catalog all of the Memorial's holdings in MicroMARC:amc, I would use MicroMARC:amc for the books. It seemed that all decisions had been made; how to catalog the books and what storage and retrieval system would be used.

MacArthur held several positions as he climbed his way up the military ladder. He was Superintendent of the United States Military Academy, President of the United States Olympic Committee, Commander of the Philippine Department, Chief of staff and Philippine Military Advisor. As Philippine Military Advisor, MacArthur prepared a defense for the Philippines against the Japanese. Unfortunately, a key part of MacArthur's defense was missing: reinforcements from the United States.

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Institutional Profiles

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My original plan for cataloging the books did not work because a key part of the plan was missing: it was not possible to copy the records from the public library. It was possible to search in the public library's CAT CD-450® (Online Computer Library Center, Inc.) system, download the record to a floppy disk and convert the record from floppy disk to MicroMARC:amc. However, the library did not have extra time to let me use their CAT CD-450 system. In addition, the system was licensed to the public library for their use only.

Desperately needed reinforcements never came for the Philippines in early 1942. On February 22, MacArthur was ordered to leave the Philippines and take command of the Southwest Pacific. MacArthur's focus was changed for him, but his ultimate goal remained the liberation of the Philippines.

I had to change the method for cataloging the books, but the catalog would be in MicroMARC:amc. One, I could do original cataloging of all 5000 books. Two, the MacArthur Memorial could become a holding library of the public library and purchase a CAT CD-450 system through OCLC. Three, the MacArthur Memorial could become a member of OCLC and purchase a CAT CD-450 system. Four, the MacArthur Memorial could purchase a retrospective conversion package from SOLINET (Southeastern Library Information Network).

Due to time and money constraints, we chose a retrospective conversion package from SOLINET called MICROCON® (Online Computer Library Center, Inc.).

MacArthur waded through the waters of Leyte as he made a dramatic return to the Philippines in October of 19944. He guided the troops through Leyte, to Luzon, to the capital city of Manila. Although it was several more months before the Japanese left the Philippines, a ceremony was held in February of 1945 to symbolize the liberation of the Philippines.

I entered search terms for every book in the collection. MICROCON copied the search terms onto floppy disks and I sent the to OCLC. OCLC ran the floppies against the database and retrieved records which matched my search terms. The hits from my search were returned on 9" magnetic tape. The conversion of the magnetic tape to floppy disk was done by SOLINET. MicroMARC:amc was able to read the OCLC record, change it to MicroMARC format and add the records to our database. The MicroMARC:amc book database was placed in its own subdirectory, independent of the photograph database.

I ran a report with all the records in order to check them. I made sure the editions were the same and added any unique markings from our books, such as a book with Winston Churchill's signature. An assistant was hired to edit the MicroMARC:amc records and enter the original cataloging. Each time changes were made to the database, indexes were updated so that accurate searches could be performed during the conversion project.

Although there were several minor problems during each stage of the project, most of the difficulties were readily handled by the city's Microcomputer Support Department.

MacArthur's role in World War II was complete when he accepted the surrender of the Japanese on the Battleship Missouri, but it was by no means the end of MacArthur's military career. He had been appointed Supreme Commander for the Allied Powers which meant his responsibilities included re-organization of postwar Japan. Among MacArthur's plans for rehabilitation of Japan was the writing of a constitution. That constitution continues to guide Japan today.

Although the grant is complete and my work at the MacArthur Memorial is complete, use of the MacArthur Memorial book catalog is only the beginning. Cooperation is the goal that motivated this project, but conservation is also a valuable result of this process. The ultimate goal is to have book, photograph, manuscript and realia databases of the MacArthur Memorial Archives and Library holdings accessible online. This is an exceptionally high goal for a small special library. The MacArthur collection has unique information as do many small libraries. I hope these needs continue to be addressed by organizations like OCLC and SOLINET and that the libraries continue to work for cooperation.

– by Susan L. Woitte

Editors note: Susan L. Woitte is currently a reference librarian at the Hampton Public Library, Hampton, VA.

Preservation/ Conservation Calendar

October 5-8: Baltimore, MD. "Treatment of Older Collections," a workshop at Eisenhower Library, Johns Hopkins University. Tuition: $200. Contact: Regina Sinclair, Preservation Department, Milton S. Eisenhower Library, The Johns Hopkins University, 3400 North Charles Street, Baltimore, MD 21218.

December 6-8: Boston, MA. "Restoration '93," Trade show and International Conference. Contact: E. Glew International (EGI), 10 Tower Office Park, Woburn, MA 01901.

State & Local News

Continued from P. 9

the hospital — as a health care delivery site, a training ground for physicians and nurses, a worksite for thousands of residents and a place where the lowliest of Philadelphians was granted both respect and superior medical care.

★★★

In June of 1992, the Urban Archives, Temple University Libraries was awarded a minigrant to preserve historical photographs of individuals, sites and events in the state of New Jersey. The New Jersey topics were part of a comprehensive list entitled *Suburbs News photographs Subject Headings: Eastern Pennsylvania, New Jersey, Maryland, and Delaware*. Using this list George Brightbill, Project Coordinator extracted New Jersey subject heading and created a separate list entitled *New Jersey Photograph Subject Headings*. The list is available from the Urban Archives, Paley Library, Philadelphia, PA 19122. A fee of $4.00 is required to cover postage and handling fees.

MD

Archival Graduates at U. of Maryland

At the May 20 graduation ceremony at the University of Maryland, College Park, the archival program in the College of Library and Information Services awarded the M.L.S. to Elisabeth Anderson, Eugene Bayer, Marcy Halbleib, Gretchen Smith, and Patricia Williams. Students completing the History/Library Science (HiLS) double master's program and awarded the M.A. and the M.L.S. were Diane Koch, Aaron Kornblum and Steven Russ.

Some of these graduates are already employed in archival institutions and are members of MARAC, and we trust the others soon will be. We look forward to seeing them at future MARAC meetings if they remain in the area.

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MARAC Business Meeting Minutes

Long Branch, New Jersey, 8 May 1993. Karl Niederer called the meeting to order at 8:50 a.m.

It was announced that the MARAC Secretary had just given a membership brochure to one of the hotel waiters who is interested in joining MARAC.

An announcement was made that Leonard Rapport had brought the famous "Archivist's Cradle" to the meeting. It was on display at the Business Meeting, en route to Colorado for use by Mary Elizabeth Ruwell.

1. **The minutes** of the Business Meeting of 31 October 1992 in Buffalo, New York, were approved as published in the Mid-Atlantic Archivist.

2. **Chair's Report - Karl Niederer**

Karl made the following report on Thursday's Steering Committee meeting:

a. Transition procedures - to ensure a smooth transition to the incoming Chair, Lucious Edwards, Karl announced that he and Lucious would meet in New Jersey before the Steering Committee's summer quarterly meeting, to review outstanding issues, committee and chair vacancies, and to turn over Karl's files to Lucious. Karl also reported that he has presented the records of his immediate predecessor, Lee Stout, to MARAC Archivist Lauren Brown for permanent safekeeping.

b. Regional and national issues - Karl announced having received from new York Governor Mario Cuomo and the Library Director of the New-York Historical Society written replies to the Steering Committee's February 1993 resolution expressing concern about the future of the New-York Historical Society. At Thursday's Steering Committee meeting, the Committee heard updates on the Society's current status and learned of developments at the National Archives since the announced resignation, one day after the last Steering Committee meeting, of Archivist of the United States Don W. Wilson. In February, the Steering Committee passed a resolution expressing MARAC's concern about the highly publicized management problems affecting the central office of the National Archives.

c. Committee appointments - Karl announced the appointment of two outgoing Steering Committee members, Betsy Pittman and George Tselos, to the 1994 Nominations and Elections Committee; with the three elected members of the Committee they will begin the process of candidate recruitment for next year's officer slate. He also announced the appointment of an ad hoc committee to prepare a grant application for a region-wide consulting service on the model of New Jersey's CAPES (Caucus Archival Project Evaluation Service) program, whose members are Rebecca Ebert of Virginia, Lois Densky-Wolff of New Jersey, and Beverly Dishon of New York.

d. Hospitality liability issues - Karl reported that the Steering Committee had assigned the Meetings Coordinating Committee and MARAC Treasurer Jim Byers to investigate further with legal counsel, insurance carriers, and other professional organizations the question of whether MARAC's current alcohol policy protects the organization from exposure to liability suits.

e. Past and future meetings - Vice Chair Jodi Koste presented a report on the outcome of recent past meetings and plans for future meetings, which she will summarize later in this meeting.

f. Treasurer - Treasurer Jim Byers presented the second-quarter financial report, which he will summarize later in this meeting.

g. Administrator - MARAC Administrator Marsha Trimble announced that our current membership stands at 1,078 persons, plus 40 institutional subscribers to the *maa*. She also announced that she would consider a one-year renewal of her contract as Administrator, from July 1993 through May 1994.

h. Education Committee chairperson Diane Windham Shaw announced that MARAC's program of awarding continuing education units has begun at this meeting, with a very successful, expanded series of workshop offerings planned by the Program Committee. She also announced that an innovative series of focus group sessions will be introduced at the Gettysburg meeting this fall; and that the Education Committee has applied to the Pennsylvania Historical and Museums Commission for a $3,400 grant to support these offerings.

i. Membership Development Committee chairman Jeff Flannery reported that the Committee plans to conduct a broad survey of institutions in the region to determine where lies the greatest potential for recruitment of new members.

j. The Nominations and Elections Committee presented its report, which will be summarized later by outgoing chair Peter Wosh.

k. The Outreach Committee reported that it had prepared a series of brochures for publication, on the topics of teaching with primary sources, using archival resources in research, and careers in archives, and has referred the drafts to the Publications Committee for editorial review; the brochures are intended to be printed later this year.

l. The Finding Aids Award Committee reported that it has elected William Sherman as chair; he will announce its 1993 award to the membership later in the meeting.

m. Publications Committee chair Greg Bradsher announced that the symposium volume on archival automation, edited by Don Harrison, was ready for printing; the Steering Committee authorized the Committee to investigate a less expensive means of printing the volume and to report its findings at the summer meeting. The Steering Committee adopted a policy regarding quoting or reprinting materials from MARAC publications. The Steering Committee adopted another policy that will give MARAC the right of first refusal to publish any collected

group of session papers presented at a MARAC meeting within three years of the date of presentation.

n. MARAC Archivist Lauren Brown announced that the Conference archives are open again and accessible at his offices in the University of Maryland's McKeldin Library; he also announced the completion of a revised and updated guide to the archives.

o. The summer quarterly Steering Committee meeting will be held on 9 July 1993 in Baltimore.

3. **Vice Chair's Report - Jodi Koste**

a. The following dates, committee chairs, and locations for future meetings were announced: Gettysburg, Pennsylvania – 4-6 November 1993, Michael Musick and Judy Thorne, program co-chairs, David Hedrick, local arrangements chair; New York City – spring 1994, Robert Morris, program chair, John Celardo, local arrangements chair; Richmond, Virginia – fall 1994. Jodi Koste and Betsy Pittman to chair local arrangements; and the Meetings Coordinating Committee is investigating Hyde Park, New York and Wilmington, Delaware, as sites for future meetings.

b. The Meetings Coordinating Committee is still investigating the issue of MARAC's liability and revising and updating the meetings handbooks.

c. Jodi concluded by thanking her committee, Betsy Pittman, Joan Klein, and her family, and by encouraging others to volunteer to work on MARAC activities.

4. **Treasurer's Report - Jim Byers**

Jim reviewed some of the highlights of the Treasurer's Report for the second quarter of FY 1992-93, including the fact that, while MARAC made a profit in the first quarter, there was a deficit balance in the second quarter, which is a common pattern in recent years.

5. **Nominations and Elections Committee Report - Peter Wosh**

Peter thanked his committee and delivered the report of the Nominations and Elections Committee that the results of the election are: Chair: Lucious Edwards, Jr.; Vice Chair: Ervin L. Jordan, Jr.; Steering Committee Members-at-Large: Lois Densky-Wolff, Jackie Esposito, Carolyn S. Schumacher, and Joseph Anderson; Nominating Committee: Barbara Lewis Burger, Mary Elizabeth Ruwell, and Ellen Sowchek; and Custer Award Committee: David Weinberg and Paula Williams, and clarified that the Committee never intended to run an uncontested election, pointing to the difficulty in persuading people to run as the reason for that situation. He added that the Committee is working with the Steering Committee on the election procedures to guarantee that such a situation will not recur.

6. **Presentation of Finding Aids Award - William Sherman**

Bill announced that the selection was made from a field of seven submissions. The Juilliard School is the recipient of this year's award for *Guide to the Juilliad School Archives*; unfortunately, no one from Juilliard was able to be present to received the award. An honorable mention was awarded to the Balch Institute.

7. **Local Arrangements Committee Report - Long Branch - Elsalyn Palmisano-Drucker**

Elsalyn reported that the meeting had 310 attendees and 27 exhibitors, the hotel has been wonderful, and that she was glad they were able to have a meeting in New Jersey while Karl was still the Chair. She then thanked her committee and Tom Frusciano, and stated that MARAC had been the beneficiary of much institutional support and cost-sharing.

8. **Program Committee Report - Long Branch - Tom Frusciano**

Tom thanked his committee, John Celardo and Ben Primer. He reported that the workshops had been oversubscribed and thanked Elsalyn and the hotel staff for all their help.

9. **Gettysburg Preview - Program and Local Arrangements preview - David Hedrick**

A slide show depicting the attractions of Gettysburg was shown.

10. **New Business - Dues Increase**

Jim Byers reported that the Steering Committee had voted at the August Steering Committee meeting to recommend that annual dues be increased from $10 to $15. The increase was discussed at the Buffalo Business Meeting and a written notification of the proposed increase was sent out with the election ballot. There will be no change in the student dues. The question was raised as to whether or not a member could pay several years at one time, with the MARAC Administrator responding that multi-year payments would be too difficult to administer. A vote was taken, with only one person registering a no vote.

11. **Alan Ginsberg presented the following resolution:**

Resolution of Thanks for the Long Branch Program Committee

Presented by Alan Ginsberg, May 8, 1993

Whereas, CEUs are being disbursed
At MARAC workshops; it's a first.

So much diversity can drive you insane.
The National Archives lost JFK's brain.
Was it CIA, FBI, or Bobby Joe?
The public has the right to know!

Whereas we saw evidence of Ron Becker's egg-laying days.
Witnessed baseball players and heard notes of Lady Days.

Whereas the Preservation Updates left us amazed,
But we didn't hear Hendrix play "Purple Haze."

Whereas we've been celebrating archival diversity
And learned what to do in the face of adversity.
We learned about Americans-Native, African and Italiano,
Thanks to Program Chair, Tom Frusciano.

Therefore, be it resolved
That MARAC thank Tom and all his minions
For a program full of diverse opinions.

which was approved unanimously.

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Marac Business Meeting Minutes

(Continued from P. 25)

12. **Karen Stuart presented the following resolution:**

Resolution of Thanks for the Long Branch Local Arrangements Committee

Presented by Karen Stuart, May 8, 1993

Whereas:

To Long Branch the archivists did go
From the seven states to the Jersey sho'
To meet at the Hilton for a weekend of fun
Our arrangements committee, clearly Born to Run.
We thank the committee for planning for weeks
To offer us choices from Twin Lights to Twin Peaks.
The summer capital of Presidents became our home base.
We watched for a prom but it never took place.
With dry hospitality we thought it ironic
That the room was supplied with hangover tonic.
At the end of the day an additional boon
The balcony shone with a beautiful moon.
The Virginia caucus met in a room named for Grant.
We'd like to continue, but it's late. And we can't.
SO WE HEREBY RESOLVE to thank the Committee
For their wonderful work and our stay in this city.

which was approved unanimously.

13. **Introduction of new MARAC Chair and Vice Chair: Lucious Edwards, Jr. and Ervin L. Jordan, Jr.**

Karl introduced Lucious and EJ to the assembled members and passed the "mantle of leadership" to Lucious. Lucious then spoke a few words, clarifying that he was Lucious and EJ was EJ, that MARAC has kept him sane, and encouraging new members to get involved. He thanked Karl and Jodi for all their hard work on behalf of MARAC. Karl then thanked his fellow officers Jodi Koste, Janet Linde, and Jim Byers, for all their help during his term as Chair.

14. **The meeting was adjourned at 9:45 a.m.**

Respectfully submitted,

Janet R. Linde
MARAC Secretary

Lucious Edwards, Jr., incoming MARAC Chair

From The Chair

In 1989 I completed a two-year term as an at-large representative on the steering committee. The long-range plan was being assembled from the data which had been solicited from the membership. It was a good survey, one which asked hard questions. Some of the responses could change MARAC as we all know it. "Would we or should we have one meeting per year as opposed to two? Would it be better to have a fixed site," and so on.

Well, for the past two years, the leadership has moved toward implementing that survey. Since becoming Chair, I have been reviewing in what ways the long-range plan has impacted on MARAC thus far. Progress in several areas has already shown positive results. In order for this to continue, the work of the committees will be critical. I know that for the next two years this activity will continue to require a great deal of time, thought and additional refinement before becoming fully implemented.

Over the next two years, I intend to use this column to raise concerns and hopefully we can generate some discussion.

At this writing, I am still undergoing the "shock" of transition and I must say, "the former chair, Karl Niederer, has been gentle."

Finally, let me take this opportunity to thank those of you for your vote in the last election. During this next two years, please feel free to inform me of your concerns, negative and positive, and do become involved.

Reference Shelf

Two New Directories for Job Hunting Library Patrons

Career Communications announced the release of two new directories that tap into 1000 employer job hotlines and hundreds of sources of free and low-cost government career information. The new 1993-94 publications include:

Job Hotlines USA; The National Telephone Directory of Employer Joblines: A unique telephone directory that uncovers over 1000 employer jobline telephone numbers nationwide. Each employer's jobline provides access to a pre-recorded list of available jobs that can be reached from any job seeker's telephone. Completely updated and expanded edition. ($29.95, 8.5 x 11, softcover, 128 pages, 1SBN: 1-881587-02-9)

American Directory of Job and Labor Market Information: One-stop source to pinpoint federal, state, and major city government job and labor market information. The directory features free and low-cost sources of career publications, government job databases anyone can access from their own computer, and the location of key employment centers nationwide ($29.95, 8.5 x 11, softcover, 160 pages, 1SBN: 1-881587-01-0)

To order, contact Career Communications, Inc., 298 Main Street, P.O. Box 169, Harleysville, PA 19438. Telephone 800-942-2417. Distributors: Baker & Taylor Books and Midwest Library Service.

★★★

In February 1992, the Wenner-Gren Foundation for Anthropological Research held a conference of interest to the archival community, "Preserving the Anthropological Record: Issues and Strategies." At this conference, museologists, archivists, and scholars representing various funding agencies and anthropological societies discussed the condition of anthropological records in private and institutional hands, the manner in which anthropological documents are used, and ways to ensure that these irreplaceable materials will be available for future scholars.

Proceedings from this conference are now available. *Preserving the Anthropological Record* contains articles on the nature and different uses of the anthropological record by various subdisciplines; descriptions of discipline history centers, such as the National Anthropological Archives, the Melanesian Archive, and the Archive for History of Physics; papers on special issues such as the physical nature of documents, the problems and potential of computers, grey literature, and the role of museums in preservation efforts. Contributors include: Don Fowler, Douglas Givens, Robert V. Kemper, Shepard Krech, Nancy Parezo, Ruth Person, Mary Elizabeth Ruwell, Sydel Silverman, William Sturtevant, Donald Tuzin, John van Willigen, Joan Warnow-Blewett, Thomas Wilson, and Nathalie Woodbury. Also included is a resolution adopted by conference participants offering suggestions to help meet the challenge of preserving these data upon which the vitality of the discipline's future rests.

Those interested in receiving a free copy of *Preserving the Anthropological Record* may send a request to: The Wenner-Gren Foundation, 220 Fifth Avenue, 16th Floor, New York, NJ 10001-7708, Attn: Mark Mahoney; or call (212) 683-5000.

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UPCOMING MARAC MEETINGS

Fall Meeting

Gettysburg, Pennsylvania, November 4-6, 1993

Spring Meeting

New York City, New York, May 12-14, 1994

SAA CALENDAR

New Orleans

August 30 - September 5, 1993

Indianapolis

September 5-11, 1994

Washington, D.C.

August 25 - September 3, 1995

San Diego

September 1-8, 1996

For more information, contact: Meeting Planner, Society of American Archivists, 600 S. Federal, Suite 504, Chicago, Illinois 60605, 312/922-0140

NEWS NOTES

The Billy Graham Center Archives staff is opening to the public this month four significant collections of missionary documents, according to Archives Director Robert Shuster. The collections are: the records of Latin America Mission (LAM) and the papers of missionaries Elwood Linnell Davis (1879-1961), Clarence Wesley Jones (1900-1986), and Bernard Leonard Jack Litchman (1890-1972).

"These collections proved a wealth of information on North American missions to Central America, Ecuador, Colombia, and east and central Africa; the history of the use of radio and television for Christian evangelistic work; the development of Protestant churches in central America and east Africa, the interaction between Protestant Evangelicals from different parts of the world, and changes in African and Latin American society and politics during the twentieth century," Shuster said.

Also, reference requests may now be made to the Archives of the Billy Graham Center through e-mail by scholars, archivists, Christian workers and any other interested persons.

The Archives is a department of Wheaton College that collects, preserves and makes available for use material about North American Protestant nondenominational efforts to spread the Christian Gospel. This includes the records of the Billy Graham Evangelistic Association; the records of other evangelistic organizations, mission service organizations and independent missions; personal papers and/or oral history interviews with evangelists, missionaries and other Christian workers; and records of significant evangelical seminars, congresses and conferences. Types of records in the Archives include papers, photos, audio tapes, video tapes,

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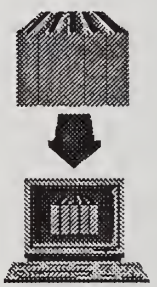

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films, microfilm, slides and other unpublished documents. The hundreds of collections in the Archives are mainly from the twentieth and late nineteenth centuries. The processed collections in the Archives are available to all in the Archives' Reading Room and selected items are available on interlibrary loan. The newsletter of the Archives (which comes out three times a year) may be received free upon request.

The e-mail address is:

bgcarc@david.wheaton.arc and the postal address is: Reference Archivist Archives of the Billy Graham Center Wheaton College Wheaton, IL 60187, (708) 752-5910.

★★★

Morrow Papers Microfilmed

Amherst College Archives announces that the Dwight W. Morrow Papers are now available on microfilm for research use.

Diplomat, statesman, public servant, financier, and lawyer, Dwight W. Morrow (1873-1931) served the United States as Ambassador to Mexico and Republican Senator from New Jersey. He was a partner at the investment banking firm of J. P. Morgan & Co. for 13 years.

From August 1991 through April 1993, Amherst undertook a preservation microfilming project supported by grants from the National Endowment for the Humanities Division of Preservation and Access (PS-20461-91), and the U.S. Department of Education Higher Education Act Title II-C, Strengthening Research Library Resource Programs (R091A10024) totaling #124,064. Ann Ostendarp served as Project Archivist; Daria D'Arienzo, College Archivist and Preservation Officer, served as Project Director.

The 98 linear feet of papers microfilmed represent Morrow's business and professional activities and include extensive correspondence, memoranda and reports, subject files, meeting minutes, speech transcripts and printed articles, clippings files, and scrapbooks. The Papers date between 1877 and 1954. The 168 rolls of microfilm do not contain family papers. The microfilmed papers and guide are available through interlibrary loan (ILL). A paper copy of the finding aid to the filmed papers accompanies all ILL requests. Photocopies of the printed finding aid are available from the Amherst College Archives for a fee.

The preservation microfilm created as a result of this project ensures the permanent preservation of this historically significant collection, which was suffering from mold damage and embrittled paper. The microfilm edition of the Morrow Papers provides broader access to the papers for national and international scholars. For more information contact Amherst College Archives, Amherst, MA 01002, (413) 542-2299.

★★★

NHPRC Grant Received to Develop Oral History Cataloging Guidelines

The Minnesota Historical Society has received a grant from the National Historical Publications and Records Commission (NHPRC) to develop guidelines for descriptive cataloging of oral histories. The Society and an advisory committee of oral historians, archivists, librarians and catalogers will develop and publish descriptive cataloging guidelines for us with MARC-AMC cataloging as well as with traditional 3 x 5 cards. The work plan includes surveying the field for existing practices, drafting guidelines, circulating the draft as broadly as possible, and finally publishing and distributing the guidelines in a manual.

Input and ideas from oral historians, researchers, archivists and librarians with oral history collections, including cataloging formats already in use or suggestions for a standardized format, would be welcome. For further information on the project contact project director Lila J. Goff, Minnesota Historical Society, 245 Kellogg Blvd. W., St. Paul, MN 55102-1906.

★★★

The Association of Moving Image Archivists (AMIA) would like to announce the creation of AMIA-L, a net discussion list focusing on topics relating to the preservation of moving images. Utilizing this electronic forum AMIA members, and others interested in the preservation of motion picture film, video and other moving image formats, will be able to communicate on a daily basis. Through messages posted to AMIA-L, list subscribers will be able to exchange information relating to all aspects of moving image preservation and the operation of moving image archives. Appropriate postings can include, but are not limited to: queries concerning archival holdings, preservation activity, availability of equipment and services; announcements of job opening, conferences and meetings, new acquisitions, new publications, etc. Messages such as these, intended for distribution to the entire list membership, should be sent to: AMIA-L@UKCC.UKY.EDU.

To subscribe to AMIA-L send the following message to:

LISTSERV@UKCC.UKY.EDU:

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You will then be automatically added to the list and will receive a message of acknowledgment from the LISTSERV. Shortly after subscribing to AMIA-L you will receive a "Welcome" message from the list coordinator. This message will provide further instructions on the mechanics of the list. It will give tips on how to access AMIA-L's archive files, and how to check and change the status of your subscription options.

If you have problems subscribing to AMIA-L, or would like more information, contact the list coordinator, Tom House, Audio-Visual Archives, University of Kentucky Libraries. He can add you to the list or give you instructions on subscribing yourself. Tom can be reached via email at: TMHOUS01@UKCC.UKY.EDU or TMHOUS01@UKCC.BITNET or by telephone (606) 275-8372.

★★★

Continued on P. 30

NEWS NOTES

Continued from P. 29

Conference and Workshop on Library of Congress Subject Heading & Archival Descriptions

A conference and workshop on the use of Library of Congress Subject Headings for archival descriptions in MARC records. Session 1 will be led by Marion Matters, who will focus on MARC AMC records, cataloging in general, and reference use of subject headings. Session 2 will be led by Richard Smiraglia, who will present a general introduction to subject analysis and LCSH. Two break-out sessions will follow, one aimed at subject analysis and the other at assigning LCSH headings.

Date: 1 October 1993, Time: All day workshop; exact times to be announced, Location: Columbia, SC, Cost: $110 per participant (food and lodging not including). If you are interested in attending, please send letter stating your interest to: Peter L. Wilkerson, LCSH Conference/Workshop, South Carolina Historical Society, 100 Meeting Street, Charleston, SC 29401-2299.

★★★

Kentucky Job Hotline: (502) 564-3008. Announcing a new service to begin May 1, 1993. Offers information on current library, archival, and records management employment opportunities in Ky. 24 hrs a day. Updated twice-monthly. To list a position obtain Job hotline form from: Ky. Job Hotline, Dept. for Libraries & Archives, P.O. Box 537, Frankfurt, Ky. 40602.

★★★

Bentley Historical Library Names Fellows for 1993 Archival Research Program

The Bentley Historical Library, University of Michigan announces the award of three individual and two team fellowships to support research on problems relating to modern documentation. The eleventh year of the Research Fellowship Program for Study of Modern Archives is funded by the Andrew W. Mellon Foundation and the University of Michigan and is co-directed by Francis X. Blouin and William K. Wallach. Receiving individual fellowships this year are: H. Thomas Hickerson, Cornell University, whose project will focus on enhanced access to reserach collections on college and university campuses through the application of digital technology; Anne R. Kenney, Cornell University, who will explore the use of digital technology for preservation of and access to archival collections and will develop a general framework of issues - both technological and administrative - associated with the use of digital technology for archival purposes; and James O'Toole, University of Massachusetts-Boston, who will study the idea of uniqueness as applied to archival records. Recipients of one team award are Edwin Bridges, Alabama Department of Archives and History, and Thomas E. Mills, NY State Archives and Records Administration, with assistance from Susana Tejada, University of Michigan. The team will study current state records laws and other concerns that need to be addressed in the preparation of new state records and documentation laws. The other team award was granted to James Bower, Getty Art History Information Program; Marion Matters, consulting archivist;; Kathleen D. Roe, NY State Archives and Records Administration; and Richard Szary, Yale University. This team will focus on the issue of enhanced authority control for archival information, a study that will lead to guidelines for describing archival authority information and a data structure for authority information.

For copies of the Fellows' reserach prospectuses contact William K. Wallach, Bentley Historical Library, University of Michigan, Ann Arbor, MI 48109-2113.

1994 Fellowships Available

The Bentley Library will host the twelfth year of the reserach fellowship program in Summer 1994. Both individual fellowships and team fellowships are available. Awards include reserach stipends to individual fellows of up to $4,000 per month and a housing allowance. Team Fellowship awards are based on a separate budget that typically includes travel expenses for the team. Further information about the 1994 program is available from William K. Wallach, Bentley Historical Library, University of Michigan, Ann Arbor, MI 48109-2113. The Bentley Library will host an Open House for prospective Fellows on Friday, September 3 at the SAA annual meeting in New Orleans.

PEOPLE

Laura Kline, has joined New York State Archives and Records Administration (SARA) as a Senior Public Records Management Specialist in the Local Government Records Services' (LGRS) Publications and Educational Resources Unit. Ms. Kline, most recently Archivist at Olana State Historic Site and before that University Archivist for the University of Iowa, will be writing and editing LGRS Information Leaflets and other publications and developing materials for records management training sessions.

Sue-Ann Pascucci, formerly the Records Manager for Broome County, is the Regional Advisory Officer (RAO) in the Local Government Records Services' Region 6 office in Binghamton for SARA. Ms. Pascucci is a member of the Board of Directors of the New York Association of Local Government Records Officers (NYALGRO) and has worked in the fields of archives, archaeology, art and historic preservation.

Andrew Raymond has joined SARA as the Regional Advisory Officer (RAO) in the Local Government Records Services' Region 3 office in Albany. Mr. Raymond previously was Assistant Director for Micrographics of the New England Document Conservation Center (NEDCC), Program Officer for the Society of American Archivists, and local records officer for the Archives Division in the office of the Massachusetts Secretary of State. Most recently he worked as a private consultant in Massachusetts. As RAOs, Ms. Pascucci and Mr. Raymond will help local governments in their regions develop sound records management programs. They will provide on-site and telephone consultations and workshops and presentations on a variety of records management topics. All three staff positions are supported by the Local Government Records Management Improvement Fund.

Shawne Diaz Cressman has been named as Manager of Microfilming Operations at the Northeast Document Conservation Center (NEDCC), in Andover, Massachusetts, as of March 1, 1993. Ms. Cressman comes to NEDCC from MAPS, where she has had six years of preservation microfilming experience, four of them as a manager.

Gary Saretzky has left Educational Service, where he established the corporate archive 24 years ago, to become an archival consultant. He will be available to assist an archives in the organization, description and preservation of archival records, with special emphasis on photographic materials. Saretzky is also a professional photographer who has taught and exhibited extensively in the region. He can be reached at 700 Trumbull Ave., Lawrenceville, NJ 08648; tel. (609) 392-4484.

Emily & Harold Oakhill, archivists at the Rockefeller Archive Center, are proud to announce the arrival of their youngest MARAC meeting attendee, Sarah Gwendolyn Oakhill.

Danna Bell-Russel had an article published in the April 1, 1993 Library Journal. The article "Working with Job Search Videos" provided an extensive review of videotapes relating to resumes, job interviews and job searching skills.

Marilyn H. Pettit has accepted appointment as Assistant Professor on the faculty of the College of Library and Information Services at the University of Maryland, College Park. Dr. Pettit has been an Instructor in the History Department of New York University since 1983, and since 1982 has been Assistant Director, then Co-director (1988-) of the Program in Archival Management in the Department. She will bring her expertise to CLIS courses in archives and manuscripts and to the History/Library Science (HiLS) program, which offers students two degrees, the M.A. in History and the Master's in Library Science.

Obituaries

Dr. G. William Jones, Professor of Cinema and Video at Southern Methodist University and Founder of the Southwest Film/Video Archives of the Meadows School of the Arts, died May 11, 1993.

In addition to beginning the Archives in 1970, Dr. Jones founded the USA Film Festival at SMU the same year, serving as its Executive Director for 12 years.

Hannah Dustin French, retired librarian, born on August 31, 1907, died Sunday, May 2, 1993, at "The Webster" in Rye, New Hampshire.

She was a member of the staff of the Wheaton College Library, Norton, Massachusetts, for the first eight years of her career. She went from there to the Wellesley College Library, where she served as Research Librarian in Charge of Special Collections until her retirement in 1972.

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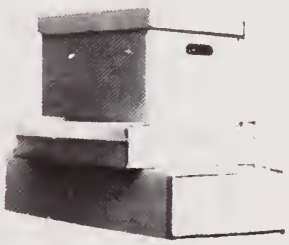

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